

Minutes for the Meeting Held June 11, 2016

C.W.P.A.S.C.N.A.

**Central Western Pennsylvania Service Committee of Narcotics Anonymous
P.O. Box 1281 Meadville, PA. 16335**

www.cwpascna.com

Agenda for the meeting **August 6, 2016** at 10:00am: Presbyterian Church; 890 Liberty Street Meadville, PA.

- ⊗ New GSR Orientation at 9:30am.
- ⊗ Meeting will open with The Serenity Prayer
- ⊗ Twelve Traditions will be read, (To understand our Primary Purpose)
- ⊗ Concepts will be read, (To remind is why we are here today)
- ⊗ Basket will be passed (To help support our area sustain its functionality)
- ⊗ Welcome New Members, New Meetings, and Visitors
- ⊗ Roll Call of
 - ⊗ Trusted Servants
 - ⊗ Subcommittee Chairs
 - ⊗ GSR's
- ⊗ Amendments/Acceptance of Minutes
- ⊗ Any elections of trusted servants and subcommittee chairs
- ⊗ Trusted servant and subcommittee reports
- ⊗ Sharing Session
- ⊗ Break
- ⊗ Old business
- ⊗ New business
- ⊗ Group reports
- ⊗ Anything for the good of the order?
- ⊗ Motion to close

Roll Call of Trusted Servants/ Subcommittee Chairs/GSR's

AREA TRUSTED SERVANTS		AREA SUBCOMMITTEE CHAIRS	
Area Chair	Katrina V.	Public Information Chair	Vacant
Area Vice Chair	Eric K.	Outreach Chair	Vacant
Secretary	Lorrie S.	H&I Chair	Vacant
Treasurer Ad-Hoc	Bob L.	Audit Chair	Vacant
Regional Committee Member (RCM)	Kristy P.	Literature Chair	Hannah T.
Alternate RCM	Vacant	Literature Vice Chair	Vacant
		Activities Chair	LuAnn L.
		12 Step Unity Weekend Chair	Bill M.
		BOD Rep.	Vacant
		Convention Rep.	Vacant

The following Trusted Servants were absent on July 2, 2016

- ⊗ Eric K. Vice Chair

The following Subcommittee Chairs were absent

- ⊗ None

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Roll Call of Area Groups/ Meetings

V=Voting H=Here/No Vote A=Absent (1,2,3)=Consecutive Meetings Missed

PRESENT MEETINGS	NON ATTENDANCE
Sunday Just for Today V	Sunday Night Get it Right
Monday Come and Get It V	Monday You Are Not Alone (Y.A.N.A.)
Monday Desire to Recover V	Wednesday H.O.W. Now Family Group
Monday Night Miracles V	Wednesday United Freedom
Tuesday Clean and Serene A-2	Wednesday We Care
Tuesday Cochranon Cares V	Thursday Unloaded
Wednesday Living Clean V	Friday New Beginnings
Wednesday Fellowship Through Recovery A-1	Saturday Celebrating Recovery
Thursday New Freedom A-1	Saturday New Visions
Friday Recovery First V	
Saturday 12 & 12 V	

Minutes of the meeting held on July 2, 2016

Meeting opened with the Serenity Prayer at 10:08 am by the Chair, Katrina V. The 12 Traditions were read by Kristy P. and The 12 Concepts were read by ? The minutes were accepted.

The following new groups/ GSR's were welcomed

Joe G., Alt. GSR Tuesday Cochranon Cares, Matt P. GSR Sunday Just for Today

Election of Trusted Servants/Subcommittee Chairs

None

Trusted Servants/ Subcommittee Chair Reports

Area Chair Report

We had a meeting at my house regarding the treasurer position. In attendance was Lorrie, Bob, Eric, Kristy and myself. The discussion was aimed at figuring out how we were going to work out the adhoc treasurer duties and who was responsible for what. It was decided to have Bob do all of the paperwork involved for the position during the area meeting. He will write all of the receipts, keep the log for donations and lit orders, write the checks to pay the bills and create the treasurer's report. He will also prepare the deposit from the day's receipts and give it to Eric so he can take it to the bank. Between Lorrie, Eric and myself, we will sign the checks to pay the bills. We will all be involved in the process and hold each other accountable. It was decided that an Excel worksheet should be created so that the treasurer's report would be easier to do. It has been done and will be used from now on. This is a learning experience for all of us and I want to thank everyone for being willing to serve and help out where there is such a need. We still have some open positions at the Area level, so please keep announcing this at your meetings. There is a flyer on the table to take to your home groups. Thanks for allowing me to serve, Katrina V.

Area Vice Chair

No Report

Treasurer's Report

CWPASCNA
Treasurer's Report

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Presented at Meeting August 6, 2016

Opening Checkbook Balance \$ 96.27

Income

Literature Orders \$ 258.33
Donations \$ 1,198.62

Total Deposit \$ 1,456.95

Interim Balance \$ 1,553.22

Expenses

Check # 2354 NAWS (lit) \$ 258.95
2656 Actives Committee \$ 50.00
2355 First Presbyterian Church \$ 35.00
Service Charge \$ 3.00

Total Expenses \$ 346.95

Closing Checkbook Balance \$ 1,206.27

Prudent Reserve Status Report

Lit Order/Amt Needed to Restore Escrow \$ 258.33

H & I Lit Order \$ 10.75

Available Funds After Escrow Restore \$ 947.94

	Required	Actual
Operating Expenses	\$ 300.00	\$ 300.00
Activities Reserve	<u>\$ 400.00</u>	<u>\$ 647.94</u>
Totals	\$ 700.00	\$ 947.94

Amount Above Prudent Reserve \$247.94

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16-Jul

Secretary's report

No Report

RCM's report

CWPASCNA RCM Report

ASC Meeting 7/2/16

- ❖ I attended the last meeting held Saturday, June 11th, 10:00 AM, at the TSRSCNA office in Homestead, PA.
- ❖ The next meeting is scheduled for Saturday, August 13th, 10:00 AM.
- ❖ Updated TSRSCNA policies and guidelines were be passed out at the meeting. I have a copy on hand if you have any concerns or questions. I have also given a copy to keep on file with our ASC secretary.
- ❖ Due to issues with receiving our Tri-State Region meeting lists from our post office, I directly picked up 100 copies from the TRSO and have given them to the Lit chair. They are now available for purchase. More will be ordered as needed. Our treasurer will be billed on our account accordingly.
- ❖ Finding a location to store past hard copy archives was a concern brought to my attention to take to the Tri-State Region meeting. I was informed that the TRSO allows all areas to store archives in the office basement, so that is a resource available to us.
- ❖ Tri-State Region offers service opportunities as Helpline volunteers. The clean time requirement is one year. A workshop must be renewed every 2 years. The next workshop is scheduled at the Tri-State Start to Live 34 Convention in November.
- ❖ Trusted servants were voted in, Regional Vice Chair: James B., Regional Secretary: Marisa S., Regional Vice Secretary: Jessica W., 2 BOD's At Large: Sarah W. and Howard F.
- ❖ Our new Regional H & I Chair may be terminated due to lack of attendance at any meetings or events since election in April. He will be attending a meeting with trusted servants to determine his situation and reasoning. This will be brought up at the next meeting for a vote.
- ❖ Our Regional BOD Treasurer has resigned. He approached the BOD and confessed he had relapsed and has willingly disclosed he has stolen close to \$10,000 from the treasury and admitted the treasury reports have not been reflective of missing monies. The BOD has recommended to the committee that no legal action be taken at this time. Instead, a signed restitution agreement has been drawn to be signed in which the past treasurer will make payments back to the committee to replace all missing monies. An independent audit may need to be performed. The BOD Chair and BOD Office Manager will share in the responsibility of the treasury until an appropriate member steps up to fill the position. New procedures have been added to ensure accountability. New policies were voted on at the committee meeting to ensure all deposits are made in a timely manner and all monies are recorded and accounted to prevent future discrepancies.
- ❖ I have meeting minutes with me for anyone who would like to review them.

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- ❖ Event flyers are available to make copies of for your home groups.
- ❖ Our Tri-State Region Convention, Start to Live 34, will be held November 10-13th, at the Bayfront Convention Center in Erie. Brochures are available for your home groups at the flyer table. This year the convention offers a website, www.starttolive.org, where you can register for the convention, make reservations at both hotels and view upcoming events. There are speaker nomination forms available for your home groups at the flyer table. This year you can also send in nominations on the www.starttolive.org website! The pricing for the event will remain the same as last year. In order to make sure you have a banquet ticket, it is strongly encouraged to pre-register. Otherwise, you will have to eat offsite at local restaurants. As a special reward for making arrangements early, everyone who registers with a package and makes their hotel reservations before September 1st will be automatically entered into a drawing to win one of 20 room upgrades. This means that you may be surprised at check-in with an upgrade to a club-level room or suite at no additional charge!
- ❖ **Reminder: If your subcommittee would like to have event flyers posted on the TSRSCNA website, please email them to webchair@tsrscna.org.**
- ❖ Please see me if you have any concerns or questions that you would like me to take to the next meeting.

Yours in service,

Kristy P.

H&I Report

No Report

12 Step Unity Weekend Chair Report

Our 2016 Unity Weekend broke records with 117 addicts in attendance. We have \$1,082.97 to turn in on 7-2-16 our next area meeting. We sold 57 t-shirts, 10 hoodies and gave away 10 t-shirts at the clean time count down along with 29 books generously donated by groups and anonymous donors. Thanks again to this year's subcommittee members for all their hard work, DeSantis Janitor Supply and all others for the picnic supplies and all the wonderful meeting speakers. For the most part the weather cooperated. I got lots of compliments on the food for the weekend and how well everything went. In all it was a very positive experience. Yours in Service, Bill M.

Literature Chair Report

We still haven't received the missing 15 blue key tags from World. When going through the order last night I found we were short 2 Just For Today IPs. I will be calling them Monday. There are 45 old meeting lists so when those are gone the new groups will be put on and new lists will be printed and distributed. Back orders have been filled and delivered. Thanks for letting me serve. Hanna

PI Chair/ Web Servant Report

No Report

Activities Chair

We have been busy!! The away meetings seem to have enough response to continue them. Our trip to Cochranon was postponed due to an unforeseen obligation to one of our own. It will be this Tuesday, July 5. We will meet at Diamond Park at 6:00 pm and leave at 6:15 pm. Another away meeting has been scheduled for Titusville in September, however the date and time are still unscheduled. July 10th Conneaut Lake Park Day seems to be getting a big response. Our Erie speaker seems to have sparked an interest in Erie members as well. We have a July 31st trip to the Fish Hatchery in Linesville. Family Free Picnic on Sept 11th. The location and time will be decided by the results of a ballot we will have at

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Conneaut Lake Park Day. The Parks pavilions are free with electric and grills vs Woodcock pavilions running around \$50.00. Also another game night was scheduled August 13th at 8:30 pm after the Saturday 12 & 12 meeting. The first night was a lot of fun and 22 addicts attended. Next meeting will be July 12 at 7:00 pm at the Stone Methodist Church.

Audit

P.O.Box Keys

ASC Chair – Katrina V.

Secretary – Lorrie S.

Sharing Session-

Started at 10:42 am

- ⊗ An addict's family member does forging and could brand leather key tags, for instance for Unity weekend or whatever we may need.
- ⊗ An addict has his concerns because since a trusted member died, the rent hasn't been paid for 4 months. They're worried the new treasurer is stealing the money and they just don't know what to do about it. Some helpful suggestions were given.
- ⊗ An addict shared that a fellow addict from Erie sent her some flyers for GEANA's retreat.

11:05 Sharing Session closed.

Break

Started 11:07 am

Ended 11:19 am

Meeting reopened with the Serenity Prayer.

Old Business

Motion 1 tabled from last month, Activities Chair, LuAnn L. requested \$50.00 for Conneaut Lake Day. Motion was carried 8/0/0

New Business

Joe G. and Matt P. will be doing the 12 Step Unity Weekend Audit.

Group Reports: Were not read

Anything for the good of the order?

The Thank you cards for the donations for Unity Weekend will be taken care of by Kristy.

The meeting was closed at 11:29 am with the "We" version of the Serenity Prayer

Thank you for the opportunity to serve, Lorrie S.

ASC ATTENDANCE

Name	Group/Position
Katrina V.	ASC Chair
Mark G.	GSR Monday Come and Get It
Matt P.	GSR Sunday Just for Today

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Robert L.	GSR Wednesday Living Clean
Joe G	Alt GSR Tuesday Cochranon Cares
LuAnn L.	Activities Chair
Bill M.	12 Step Unity Weekend Chair
Kim G.	GSR Wednesday Living Clean
Kristy P.	RCM
Lorrie S.	ASC Secretary
Chris P.	GSR Friday Recovery First
Terran M.	GSR Saturday 12&12
Joann S.	Rep. Monday Desire to Recover
Hannah T.	Lit Chair
Lesa B.	GSR Monday Night Miracles