

Central Western Pennsylvania Service Committee  
 of Narcotics Anonymous  
 PO Box 1281, Meadville, PA 16335  
[www.cwpascna.com](http://www.cwpascna.com)



## CWPASCNA Area Service Committee Meeting Minutes Saturday, April 1<sup>st</sup>, 2017

- ⊕ New GSR Orientation at 9:30am.
- ⊕ Meeting will open with The Serenity Prayer
- ⊕ Twelve Traditions
- ⊕ Twelve Concepts
- ⊕ Basket will be passed (Seventh Tradition)
- ⊕ Welcome New Members, New Meetings, and Visitors
- ⊕ Roll Call of
- ⊕ Trusted Servants
- ⊕ Subcommittee Chairs
- ⊕ GSR's
- ⊕ Amendments/Acceptance of Minutes
- ⊕ Any elections of trusted servants and subcommittee chairs
- ⊕ Trusted servant and subcommittee reports
- ⊕ Sharing Session
- ⊕ Break
- ⊕ Old Business
- ⊕ New Business
- ⊕ Group reports
- ⊕ Good of the Order
- ⊕ Motion to Close

Roll Call of Area Trusted Servants   Area Subcommittee Chairs					
Area Trusted Servants			Area Subcommittee Chairs		
Position	Roll	Servants	Position	Roll	Chairs
Area Chair	-	Vacant	Public Information Chair	-	Vacant
Area Vice Chair	P	Troy S.	Outreach Chair	-	Vacant
Secretary	P	John H.	H&I Chair	-	Vacant
Treasurer (Ad Hoc)	-	Vacant	Audit Chair	-	Vacant
Regional Committee Member (RCM)	-	Vacant	Literature Chair	P	Hannah T.
Alternate RCM	-	Vacant	Literature Vice Chair	-	Vacant
			Activities Chair	A	Luann L.
			12-Step Unity Weekend Chair	-	Vacant
			BOD Representative	-	Vacant
			Convention Representative	-	Vacant

<b>Roll Call of Area Homegroups</b>			
V   Voting	H   Here/No Vote	A   Absent	1,2,3   Consecutive Meetings Missed
Present Meetings	Roll	Non-Attendance	
Sunday Just For Today	V	Monday You Are Not Alone (Y.A.N.A.)	
Sunday Night Get It Right	V	Wednesday Recovery Through Fellowship	
Monday Come and Get It	V	Wednesday HOW Now Family Group	
Monday Desire to Recover	V		
Monday Night Miracles	V		
Tuesday Clean and Serene	V		
Tuesday Cochranon Cares	V		
Wednesday Living Clean	V		
Wednesday United Freedom	V		
Friday Recovery First	V		
Saturday Celebrating Recovery	V		
Saturday 12&12	V		
Wednesday We Care	V		
Thursday New Freedom	V		
Friday New Beginnings	V		
Saturday New Visions	V		

***Opening***

The CWPASCNA Area Service Committee met at 1<sup>st</sup> Presbyterian Church at 10a on Saturday, March 4<sup>th</sup>, 2017. Meeting opened with the Serenity Prayer at 10:06a by Troy S., ASC Vice Chair.

<b>Readings and Minutes</b>	
12 Traditions	Jeff A.
12 Concepts	Charlie H.
Minutes	Accepted

***New Groups / GSR's Welcomed***

Heather A-R., GSR, Saturday New Visions; Gary O., GSR, Thursday New Freedom. Welcome to all the new GSR's!

***Election of Trusted Servants/Subcommittee Chairs***

**Motion 1 | Motion by John H., Member, Saturday 12&12; Seconded by Tony V., GSR, Saturday 12&12**

Hannah T. is nominated to serve as CWPASCNA | H&I Subcommittee Chair

The Motion carried with a unanimous tally of 16-0-0

**Motion 2 | Motion by Nick McE., GSR, Cochranon Cares; Seconded by Troy S., Homegroup Member, Cochranon Cares**

Joe G. is nominated to serve as CWPASCNA Area Service Committee | Treasurer

The Motion carried with a tally of 15-0-1

**Motion 3 | Motion by Joanne S., Homegroup Member, Monday Night Desire to Recover; Seconded by KrisTina., Homegroup Member**

Christina H. is nominated to serve as CWPASCNA Area Service Committee | Chair

The Motion carried with a tally of 16-0-0

Hannah T. was unanimously elected Chair of CWPASCNA H&I Subcommittee, Joe G. was elected Treasurer of CWPASCNA Area Service Committee, Christina H. was unanimously elected Chair of CWPASCNA Area Service Committee

***Trusted Servants Reports***

**Area Chair Report**

**Vacant | CWPASCNA Area Service Committee Chair**

None

**Area Vice Chair Report**

**Troy S. | CWPASCNA Area Service Committee Vice Chair**

None

**Area Treasurer’s Report**

**Lorrie S. | CWPASCNA Area Service Committee Treasurer (Ad-Hoc), Joseph G. | Incoming CWPASCNA Area Service Committee Treasurer, Report compiled by Joseph G.**

The issue of the lost check for the literature order was resolved.

See **Page | 8** for **Treasurer’s Report**.

***Subcommittee Chair Reports***

**Activities Committee**

**Luann L. | Chair**

- Two (2) activities meetings held in March.
- Away meeting to Oil City on March 12<sup>th</sup> was successful.
- The game night on March 18<sup>th</sup> had 17 addicts in attendance.
- We have made the away meeting and game night schedules thru May.
- Our next Activities Subcommittee Meeting is April 7<sup>th</sup>.

Weekday	Month	Day	Year	Event	Location	Name	Address	Event Time	Carpool Location	Carpool Time
Saturday	April	8	2017	Game Night	Meadville	Pizza Villa	962 S. Main, Mdvl	8:30p	-	
Wednesday	April	12	2017	Carpool Meeting	Franklin	United Freedom	118 Grant, Franklin	7:00p	Diamond Park	5:45p
Saturday	April	29	2017	Game Night	Meadville	Pizza Villa	962 S. Main, Mdvl	8:30p	-	
Saturday	May	6	2017	Carpool Meeting	Erie	Creative Action	606 E. 38th, Erie	7:30p	Diamond Park	5:45p
Sunday	May	13	2017	Paint Party	Conneaut Lake	Kelly's House	C. Lake	2:00 PM	Diamond Park	7:00p
Tuesday	May	22	2017	Carpool Meeting	Jamestown	You Are Not Alone (YANA)	2031 Westford, Jamestown	7:30p	Diamond Park	6:30p
Saturday	May	27	2017	Game Night	Meadville	Pizza Villa	962 S. Main, Mdvl	8:30p	-	

**Literature Chair Report**  
**Hannah T. | Literature Chair**

We've had an issue with this month's Lit Order. The NAWS orders from December & January had not been paid for so they didn't ship our order. The check for December was lost temporarily and the check for January had not been deposited. The December check was found, and deposited, along with January's. We were informed that as soon as the checks cleared the order would be recovered and shipped. I received a couple messages from Jeff A. from NAWS requesting shipping address information; they needed to know where to ship the literature. I called back and left a message with the shipping information. I also talked to them the next day and gave them my phone number & e-mail address and I'll be able to track the package when it ships. Back orders have not been filled due to the Lit order issue, but will be upon delivery. We will likely see more backorders than usually due to a diminished stock supply. Thank you all for your understanding and patience, thanks for letting me serve!

**Hospitals & Institutions**  
**Hannah T. | Vice Chair**

The subcommittee met March 31<sup>st</sup> at 6:30p. All meetings for Stepping Stones & Turning Point have been met for the month of March. Freedom Center and the Jail each missed one. Freedom Center was notified, there was no need to notify the jail as our meeting time slot and the rooms are not reserved. We will be having an **H&I Workshop on Tuesday, April 18<sup>th</sup> at 6p at Cochran Cares**. Please announce this heavily as this is only three (3) weeks away. A couple more things we need to announce is that H&I has a couple service positions open. Secretary is currently open, and the Stepping Stones and Crawford County Jail Coordinator position will be available next month. Please announce these openings and the workshop coming up! Thanks for letting me serve!

<b>NEEDED H&amp;I TRUSTED SERVANTS</b>	
<b>Panel Coordinators</b>	<b>Secretary</b>
One (1) year suggested clean time One (1) year of H&I Service	Six (6) months suggested clean time
<ul style="list-style-type: none"> <li>• setting up the facility meetings</li> <li>• filling in for meetings when a volunteer cancels or cannot be found</li> <li>• attend meetings regularly, attend subcommittee meetings, and workshops</li> <li>• maintain Literature supply for the facility</li> <li>• submit a month report on the facility</li> </ul>	<ul style="list-style-type: none"> <li>• keep recorded form of minutes of each meeting</li> <li>• provide meeting minutes to Subcommittee members and Area Service Committee</li> <li>• track attendance and voting eligibility</li> <li>• attend meetings regularly, attend subcommittee meetings, and workshops</li> </ul>

**Public Information**  
**John H. | Trusted Web Servant**

The progress of the Public Information packets to area businesses was discussed. It will be completed by the April meeting of CWPASCNA Area Service Committee. Michael G. was nominated to be an Assistant Google Calendar Servant. He will begin to help update the Google Calendar. Hannah explained how Flyer Day worked in the past. They are flyers that have tear-off tabs that have the website and the regional NA helpline. We congregate at some place, have the flyers ready to go, feed people, and then we

We planned **Public Information Flyer Day on Saturday, May 6<sup>th</sup>, 2017 at 1:00p at Pizza Villa**.

John H. brought up a new idea regarding the website. The cost was a relative issue last year, with the bill totaling nearly \$300. He recently made a new website for another organization, with the bill totaling \$164 for a bare bones website,

and \$236 for a website with GSuite (Google) support with several email addresses included. Another concern is that the website name is confusing. It may be difficult for the newcomer to find a webpage with so complex an acronym that has little to do with our geographic location. It was suggested the new webpage be named [www.nwpana.org](http://www.nwpana.org) or [www.nanwpa.org](http://www.nanwpa.org) or something along those lines. It was suggested that the other local areas be approached and offered space on the website for a nominal fee of \$50. This would provide all the areas in the surrounding communities with a website, and significantly defray the cost of the website for CWPASCNA. It was determined that John H. will bring the subject up at the April CWPASCNA Area Service Committee and see what they think of it. Below is a copy of the proposal John H. distributed at area.

We determined that the Public Information Subcommittee will meet on the **third (3<sup>rd</sup>) Saturday** of every month. The next **Public Information Subcommittee** will be held on **Saturday, April 15<sup>th</sup>, 2017 at 6:00p**. It will be held at Cornerstone Church of God. The agenda includes creating a list of businesses to approach on PI Flyer Day.

### **CWPASCNA.com Domain Name Change**

This is a proposal to change the domain name of CWPASCNA's website, [cwpascna.com](http://www.cwpascna.com), to [nwpana.org](http://www.nwpana.org), as well as the hosting service. It is also proposed that we incorporate our neighboring area's into the new website.

The reasoning is to improve accessibility to newcomers and addicts alike, create inter-area unity, and provide more information about Narcotics Anonymous meeting and events to our community. While the website is a wonderful resource for our area, it is questionable how easy it is to find the website to access the many resources it provides. It is proposed that the website name be changed to <http://www.nwpana.org>. This domain name will be easier for the newcomer to remember or even the interested addict to potentially find. Our area is demographically sparse and stretches across two counties. While the interested addict or newcomer may not identify their geographic location as Central Western Pennsylvania, they may easily describe it as Northwestern Pennsylvania, the more common descriptor of our location. It is also economically burdensome for CWPASCNA to carry the entire cost for the website.

In October 2016, CWPASCNA paid \$297.00 for a period of one (1) year to host our WordPress and Bluehost website, <http://www.cwpascna.com>. There was brief discussion whether the cost was acceptable but it was quickly determined that our website is invaluable. We use it as a resource page for all of our area policies, dispersal of minutes and event flyers, access to Tri-State Region and Narcotics Anonymous World Services resources, and a public location for our ever evolving meeting list. If we changed the website domain name and hosting service to Squarespace, the cost would be about \$60.00 cheaper. The cost for the domain name would be approximately \$20.00, with Squarespace accessibility and email addresses packaged with GSuite (Google's suite of applications, ranging from Google Drive to Google Calendar) being \$18.00 per month or \$216.00. If we were able to garner support from our local area's that we regularly interact with, namely ECANA and GEANA (soon to merge), as well KASCNA and LACSCNA, we could each have access to a top of the line webpage for \$60.00. A preliminary webpage could be created for each area, and updated as frequently as the CWPASCNA Trusted Web Servant's can manage, but it would be suggested that each Area find someone willing to serve as the trusted Web Servant for their area. Each area will also receive a unique email with GSuite connectivity, (i.e. [cwpascna@nwpana.org](mailto:cwpascna@nwpana.org)) as a resource for connecting them with addicts in their area.

It is proposed that new guidelines be drawn up to include potential inter-area participation and proposals be submitted the area's proposed to be included to gauge interest. If any of the other area's are uninterested in joining with us, it is proposed that they are still offered participation at the flat rate of \$60.00, which will still defray the cost of the website for CWPASCNA and improve accessibility.

There is an example of what the proposed website would look like at and below a screenshot:

<http://www.notonemorenwpa.org/nwpanatest>

### **Break**

A 15-minute break was taken at 10:50a

The meeting was reopened at 11:05a with the “Serenity Prayer”

### **Sharing Session**

- Michael G. is curious about the proposal to change the domain and include other area’s relating to the traditions, and requested perspectives.
- Jeff A. offered his opinions on the PI proposal, offering that the PI Subcommittee should be constantly looking for cheaper options of webhosting. He also noted that the likelihood of securing the amount noted in the proposal as very low. He suggested that incorporation of the neighboring areas be free if they wish to be incorporated and that a donation be suggested, not required.
- Gary O. noted that he agreed with changing the domain for simplicity and accessibility. He also noted that the announcements should be limited to current events, as his meeting is frequently held hostage by announcements for events months in advance.
- Tai D. noted that Sunday Just for Today will have a lead on month’s that have five (5) Sundays.

### **Good of the Order**

- John H. noted that **NO ONE** should be parking in the spaces that are designated for the employees of 1<sup>st</sup> Presbyterian Church. There was an employee who was frustrated that she couldn’t use her designated parking spot.
- PO box keys were given to Troy S. | Vice Chair and John H. | Secretary. This must be noted in the minutes to ensure that we are keeping track of who possesses the keys to the PO Box.

<b>PO Box Keys</b>	
PO Box Key Set One (1)	Troy S.
PO Box Key Set Two (2)	John H.

### **Closing**

The meeting was closed with the “Ties that Bind”

*April’s Meeting Minutes gratefully compiled by John H.  
Thanks for letting me serve!*

### **NEXT CWPASCNA AREA SERVICE COMMITTEE MEETING:**

**Saturday, May 6<sup>th</sup>, 2017 at 10a**

**1<sup>st</sup> Presbyterian Church**

**890 Liberty Street**

**Meadville PA 16335**

<b>CWPASCNA ASC   April 2017   Attendance</b>			
Please Note this only reflects those who signed in!			
Name	E-Mail	Phone	Group/Position
Troy S.			ASC   Vice Chair
John H.			ASC   Secretary
Hannah T.			ASC   Literature Chair
Christina H.			GSR   Monday Desire to Recover
Lorrie S.			GSR   Friday New Beginnings
Lesa B.			GSR   Alternate Wednesday We Care
Heather A.R.			GSR   Saturday New Visions
Justin H.			GSR   Monday Night Come & Get It
Charlie H.			GSR   Sunday Night Get It Right
Nick McE.			GSR   Cochranon Cares
Chris P.			GSR   Friday Recovery First
Michael G.			GSR   Wednesday United Freedom
Jacque S.			GSR   Celebrate Recovery
Chris N.			GSR   Sunday Just for Today
Tai D.			GSR   Alternate Sunday Just for Today
Jeff A.			GSR   Monday Miracles
Tony V.			GSR   Saturday 12&12
Gary O.			GSR   Thursday New Freedom
Gary Oh.			GSR   Wednesday WC
Kim G.			GSR   Wednesday LC
Trinity W.			GSR   Tuesday CS

C.W.P.A.S.C.N.A  
 Treasurer's Report  
 Presented at Meeting May 6, 2017

Opening Checkbook Balance: \$ 733.75

Income

Literature Orders \$ 475.86

Donations \$ 173.64

Total Deposit \$ 649.50

Interim Balance \$1,383.25

Expenses

Check 4/1/17 # 2382 NAWS \$ 248.00

4/1/17 # 2383 Hagans \$ 28.14

4/1/17 #2384 FPC (Rent) \$ 35.00

Service Charge \$ 3.00

Total Expenses \$ 314.14

Closing Checkbook Balance \$ 1,069.11

Prudent Reserve Status Report

Lit Order/ Amt Needed to Restore Escrow \$ 475.86

H & I Lit Order \$ 18.71

Available Funds after Escrow Restore \$ 574.54

	Required	Actual
Operating Expenses	\$ 300.00	\$ 300.00
Activities Reserve	\$ <u>400.00</u>	\$ <u>274.54</u>
\$		

Totals \$ 700.00 \$ 574.54

\*Amount Below Prudent Reserve \$ ( 125.46 )