

# Minutes for the Meeting Held May 7, 2016

## **C.W.P.A.S.C.N.A.**

**Central Western Pennsylvania Service Committee of Narcotics Anonymous**

**P.O. Box 1281 Meadville, PA. 16335**

**[www.cwpascna.com](http://www.cwpascna.com)**

Agenda for the meeting **June 11, 2016** at 10:00am: Presbyterian Church; 890 Liberty Street Meadville, PA.

- ⊗ New GSR Orientation at 9:30am.
- ⊗ Meeting will open with The Serenity Prayer
- ⊗ Twelve Traditions will be read, (To understand our Primary Purpose)
- ⊗ Concepts will be read, (To remind is why we are here today)
- ⊗ Basket will be passed ( To help support our area sustain its functionality)
- ⊗ Welcome New Members, New Meetings, and Visitors
- ⊗ Roll Call of
  - ⊗ Trusted Servants
  - ⊗ Subcommittee Chairs
  - ⊗ GSR's
- ⊗ Amendments/Acceptance of Minutes
- ⊗ Any elections of trusted servants and subcommittee chairs
- ⊗ Trusted servant and subcommittee reports
- ⊗ Sharing Session
- ⊗ Break
- ⊗ Old business
- ⊗ New business
- ⊗ Group reports
- ⊗ Anything for the good of the order?
- ⊗ Motion to close

### **Roll Call of Trusted Servants/ Subcommittee Chairs/GSR's**

<b>AREA TRUSTED SERVANTS</b>		<b>AREA SUBCOMMITTEE CHAIRS</b>	
Area Chair	Katrina V.	Public Information Chair	Vacant
Area Vice Chair	Eric K.	Outreach Chair	Vacant
Secretary Ad-Hoc	Lorrie S.	H&I Chair	Vacant
Treasurer	Vacant	Audit Chair	Vacant
Regional Committee Member (RCM)	Kristy P.	Literature Chair	Hannah T.
Alternate RCM	Vacant	Literature Vice Chair	Vacant
		Activities Chair	LuAnn L.
		12 Step Unity Weekend Chair	Bill M.
		BOD Rep.	Vacant
		Convention Rep.	Vacant

**The following Trusted Servants were absent on May 7, 2016**

- ⊗ None

**The following Subcommittee Chairs were Absent**

- ⊗ None

### **Roll Call of Area Groups/ Meetings**

**V=Voting H=Here/No Vote A=Absent (1,2,3)=Consecutive Meetings Missed**

# Minutes for the Meeting Held May 7, 2016

<b>PRESENT MEETINGS</b>	<b>NON ATTENDANCE</b>
Monday Come and Get It <b>A-1</b>	Sunday Night Get it Right
Monday Desire to Recover <b>A-1</b>	Sunday New Friendship
Monday Night Miracles <b>A-1</b>	Monday You Are Not Alone (Y.A.N.A.)
Tuesday Clean and Serene <b>V</b>	Wednesday H.O.W. Now Family Group
Tuesday Cochranon Cares <b>V</b>	Wednesday United Freedom
Wednesday Living Clean <b>V</b>	Thursday Unloaded
Wednesday We Care <b>A-1</b>	Friday New Beginnings
Thursday New Freedom <b>V</b>	Saturday New Visions
Friday Recovery First <b>V</b>	Saturday 12 & 12
Saturday Celebrating Recovery <b>A-1</b>	

## Minutes of the meeting held on May 7, 2016

Meeting opened with the Serenity Prayer at 10:07 am by the Chair, Katrina V. The 12 Traditions were read by Kristy P. and The 12 Concepts were read by Eric K. The minutes were accepted.

### The following new groups/ GSR's were welcomed

None

### Election of Trusted Servants/Subcommittee Chairs

None

### Trusted Servants/ Subcommittee Chair Reports

#### Area Chair Report

Tell all home groups to announce need for area attendance and open area positions available.

#### Area Vice Chair

No Report

#### Treasurer's Report

## **CWPASCNA**

Treasurers Report

Presented at meeting May 7, 2016

Opening checkbook balance		\$ 505.54
	Income	
Literature Orders	\$ 415.03	
Donations	130.51	
Total Deposit		<u>545.54</u>
Interim Balance		1,051.08
	Expenses	

# Minutes for the Meeting Held May 7, 2016

Check #2343	First Presbyterian Church	35.00	
2344	Hagan's	189.60	
2345	NAWS (lit)	195.96	
2346	Katrina V.	71.00	
	Service Charge	3.00	
	Total Expenses		<u>(494.56)</u>
Closing checkbook balance			\$ 556.52

## Prudent Reserve Status Report

Lit Order/amt. needed to restore escrow	415.03
H & I lit order	<u>0.00</u>
Available funds after escrow restore	\$ 141.49

	Required	Actual	
Operating expenses	\$300.00	\$100.00	
Activities reserve	<u>400.00</u>	<u>41.49</u>	
Totals	\$700.00	\$ 141.49	
Amount BELOW Prudent Reserve			\$ 558.51

Thank You for allowing me to serve,  
Lorrie S.

### Secretary's report

Playing catch up. Will try to get minutes out a little earlier next month. Lorrie S.

### RCM's report

- ❖ I attended the last meeting held Saturday, April 9<sup>th</sup>, 10:00 AM, at the TSRSCNA office in Homestead, PA.
- ❖ The next meeting is scheduled for Saturday, June 11<sup>th</sup>, 10:00 AM.
- ❖ Current insurance policies were passed out. All areas and home group meetings are covered under this policy. Please see the secretary if your home group venue needs a copy of this policy. Copies are allowed to be made as needed. Region suggests that each home group donates \$10 to help with the costs, but it is at the home group's or ASC's discretion if they choose to donate.
- ❖ There are several TSRSCNA trusted servant positions open for elections at the June meeting. Please see me for details and clean time requirements if interested. At the April meeting, we elected in Walter C. for H&I Regional Subcommittee Chair and Kenny K. for BOD At Large Board Member.
- ❖ Updated TSRSCNA policies and guidelines will be passed out at the next meeting.
- ❖ H&I representation has been minimal and in desperate need of member attendance. Our Tri-State region covers 21 areas and only one area's H&I representative is showing up to make all the decisions for all areas. An H&I representative can be anyone on the subcommittee or ASC. The TSRSCNA chair encourages attendance.
- ❖ The TSRSCNA Outreach Subcommittee has changed chairs and has had difficulty gathering past documentation of those NA members who have signed up in the past for Sponsorship Behind

# **Minutes for the Meeting Held May 7, 2016**

the Walls. If you are interested in participating to help sponsor those in jails, please see me or the H&I Chair so we can contact the chair and set you up as a volunteer.

- ❖ The following CWPASCNA ASC members are set up to order from the TSRSCNA office for NA literature as needed for the current year: Katrina V., Hannah E., Kristy P., and Jeff A.
- ❖ Event flyers are available to make copies of for your home groups.
- ❖ If your subcommittee would like to have event flyers posted on the TSRSCNA website, please email them to [webchair@tsrscna.org](mailto:webchair@tsrscna.org).
- ❖ Please see me if you have any concerns or questions that you would like me to take to the next meeting.

Yours in service,

Kristy P.

## **H&I Report**

DJ K. is now Stepping Stones Panel Coordinator. Freedom Center Panel Coordinator position is open. Working on getting into the jails. Encourage all to apply. Eric K.

## **12 Step Unity Weekend Chair Report**

We have had an average of 12 addicts at our last 2 meetings. So far we have 6 books donated for Clean Time Count Down. GSR's, if your home group can donate 1 book that will help a lot. This is the last Area meeting before the Unity Weekend. We have our step speakers and chair people lined up and contacted. We are good to go. The t-shirts are ordered. Turning Point and Freedom Center will be with us on Saturday with 28 people. We had a work day last Saturday, 4-30-16 and got a lot done. Thanks to Mike and Lorrie for hosting the workday at their home. Our next meeting is 5-13-16 at 6:30. Yours in Service, Bill M.

## **Literature Chair Report**

Back orders have been filled. NAWS order information has been changed from former chair to current. The 11 soft cover Basic Texts that were ordered in memory of JR are on back order from NAWS. I spoke with them and they said they should be coming in within about a week. Bill M. would like extra meeting lists for the 12 Step Unity Weekend.

## **PI Chair/ Web Servant Report**

April Public Information Meeting held April 19<sup>th</sup>, 2016 at Stone Methodist Church at 6:30p

There were three (3) addicts in attendance. They were Jeff A. – Acting Chair, John H. – Assistant Web Servant, Michael G. – Committee Member.

We discussed waiting for the Regional Meeting Lists for the Informational Packages to be sent to 21 local recovery related businesses, more information next meeting. We discussed continued updating website, discussion of various additions to the website, a Google Calendar for all CWPASCNA Home Group Meetings was suggested and approved unanimously. A Google account, named Billy Recovery, with an email address, [cwpascna.com@gmail.com](mailto:cwpascna.com@gmail.com), was created. The Google Calendar was started, and is undergoing continuous improvement. John H.

## **Activities Chair**

# Minutes for the Meeting Held May 7, 2016

Sonya L. was voted in as Vice Chair Mike M. was voted in as Secretary, DJ K. was voted in as treasurer. There was a trail walk on Sunday the 20<sup>th</sup> March. Five addicts attended. The average attendance is 7. The committee has voted to have an out of town meeting at least every other month. The 1<sup>st</sup> meeting will be on Sunday May 22, 2016 at 6:00 in Oil City. Any addict needing a ride should be at Diamond Park by the Courthouse by 4:30. That's where everyone is meeting. We chose Oil City because this meeting has been struggling. The committee voted to have a game night once a month on Saturdays after the 12 & 12 meeting. The first one will be June 11, 2016 at 9:00 at the Pizza Villa on S. Main Street. Also, on July 10, 2016 we will have a Conneaut Lake Park Day. We have been fine tuning the event. There are plans for an out of town speaker, a pot luck dinner with hamburgers and hotdogs. Rides are \$5.00 and \$5.00 for water rides. There will also be an open stage for anyone who would like to play or sing. We are anticipating this to be a great success. Also I would like to requisition a booklet with the 12 Concepts and 12 Traditions. Also would like to get Hannah's notes from last year. LuAnn L.

## **P.O.Box Keys**

**ASC Chair – Katrina V.**

**Secretary – Lorrie S.**

## **Break**

10:56 to 11:06

## ***Chair Announcement:***

The next ASC meeting is scheduled for Saturday June 11, 2016 at 10:00 am. Please pass this information to the other home groups.

The ASC Treasury Audit must be done by June 11 ASC meeting. Volunteers are LuAnn L. and John H.

## **Sharing Session-**

Started at 11:10 am

- ❖ Locker room bathrooms are not to be used at the Grove St. Hospital meetings. Another bathroom has been assigned. There have been issues and stolen items taken from the employee locker rooms. It was suggested that signs be posted to inform addicts attending these meetings. Katrina V. mentioned that each home group is responsible for informing their meeting attendants and should make signs at their own discretion.
- ❖ John H. mentioned that it might be important to add specific notes regarding home group venue rules to the website.

11:25 Sharing Session closed.

## **Old Business**

None

## **New Business**

\*\*\*Please discuss with your home groups at your group conscience how they feel about voting group representatives also holding a subcommittee chair position.\*\*\*

Katrina V. and Eric K. need to go to the bank to sign up to be signers on our ASC bank account.

**Group Reports:** Were not read

**Anything for the good of the order?**

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Katrina V. said she was going to take the insurance policy into the hospital.

Happy Mother's Day from Bill M.

No ASC business can be done if there is no quorum to hold a meeting. No bills paid, No lit sold, No voting, No activities!! Please encourage GSR attendance!!!

Bill M added the 12 Step Unity Weekend event brochures and camping info are added to the table of flyers and are available for home groups to pick up.

The meeting was closed at 11:39 am with "The Ties That Bind"

Thank you for the opportunity to serve, Lorrie S.

## ASC ATTENDANCE

Name	E-mail	Phone	Group/Position
Katrina V.	<a href="mailto:kvolman@zoominternet.net">kvolman@zoominternet.net</a>	814-547-0380	ASC Chair
Darin D.	<a href="mailto:darindrumheller@gmail.com">darindrumheller@gmail.com</a>	814-573-7920	GSR New Freedom
Stephen F.	<a href="mailto:stferringer02@yahoo.com">stferringer02@yahoo.com</a>	814-425-7141	GSR Cochran Cares
Robert L.	<a href="mailto:r.lytle@zoominternet.net">r.lytle@zoominternet.net</a>	814-350-5448	GSR Living Clean
Eric K.	<a href="mailto:ekinter@gmail.com">ekinter@gmail.com</a>	814-720-7199	ASC Vice Chair
LuAnn L.	<a href="mailto:luann4650@gmail.com">luann4650@gmail.com</a>	724-553-9190	Activities Chair
Bill M.	<a href="mailto:wmoore@thiel.edu">wmoore@thiel.edu</a>	724-588-5259	12 Step Unity Weekend Chair
John H.	<a href="mailto:jahartnettiii@gmail.com">jahartnettiii@gmail.com</a>		
D.J. K.	<a href="mailto:dkuziak@zoominternet.net">dkuziak@zoominternet.net</a>	814-350-1415	rep Tuesday Clean and Serene
Lorrie S.	<a href="mailto:lorriemarie@windstream.net">lorriemarie@windstream.net</a>	814-282-8137	ASC Secretary
Kristy P.	<a href="mailto:mindful_bliss@yahoo.com">mindful_bliss@yahoo.com</a>	814-807-7817	RCM
Chris P.	<a href="mailto:Chrisp36614@gmail.com">Chrisp36614@gmail.com</a>	814-573-9675	GSR Recovery First
Hannah T.	<a href="mailto:hannaherrett@ymail.com">hannaherrett@ymail.com</a>	814-547-8896	Lit Chair

# Minutes for the Meeting Held June 11, 2016

## **C.W.P.A.S.C.N.A.**

**Central Western Pennsylvania Service Committee of Narcotics Anonymous**

**P.O. Box 1281 Meadville, PA. 16335**

**[www.cwpascna.com](http://www.cwpascna.com)**

Agenda for the meeting **July 2, 2016** at 10:00am: Presbyterian Church; 890 Liberty Street Meadville, PA.

- ⊗ New GSR Orientation at 9:30am.
- ⊗ Meeting will open with The Serenity Prayer
- ⊗ Twelve Traditions will be read, (To understand our Primary Purpose)
- ⊗ Concepts will be read, (To remind is why we are here today)
- ⊗ Basket will be passed ( To help support our area sustain its functionality)
- ⊗ Welcome New Members, New Meetings, and Visitors
- ⊗ Roll Call of
  - ⊗ Trusted Servants
  - ⊗ Subcommittee Chairs
  - ⊗ GSR's
- ⊗ Amendments/Acceptance of Minutes
- ⊗ Any elections of trusted servants and subcommittee chairs
- ⊗ Trusted servant and subcommittee reports
- ⊗ Sharing Session
- ⊗ Break
- ⊗ Old business
- ⊗ New business
- ⊗ Group reports
- ⊗ Anything for the good of the order?
- ⊗ Motion to close

### **Roll Call of Trusted Servants/ Subcommittee Chairs/GSR's**

<b>AREA TRUSTED SERVANTS</b>		<b>AREA SUBCOMMITTEE CHAIRS</b>	
Area Chair	Katrina V.	Public Information Chair	Vacant
Area Vice Chair	Eric K.	Outreach Chair	Vacant
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Regional Committee Member (RCM)	Kristy P.	Literature Chair	Hannah T.
Alternate RCM	Vacant	Literature Vice Chair	Vacant
		Activities Chair	LuAnn L.
		12 Step Unity Weekend Chair	Bill M.
		BOD Rep.	Vacant
		Convention Rep.	Vacant

### **The following Trusted Servants were absent on June 11, 2016**

- ⊗ Kristy P. RCM (due to Regional Meeting)

### **The following Subcommittee Chairs were absent**

- ⊗ None

# Minutes for the Meeting Held June 11, 2016

## Roll Call of Area Groups/ Meetings

V=Voting H=Here/No Vote A=Absent (1,2,3)=Consecutive Meetings Missed

<b>PRESENT MEETINGS</b>	<b>NON ATTENDANCE</b>
Sunday New Friendship V	Sunday Night Get it Right
Monday Come and Get It A-2	Monday You Are Not Alone (Y.A.N.A.)
Monday Desire to Recover V	Wednesday H.O.W. Now Family Group
Monday Night Miracles V	Wednesday United Freedom
Tuesday Clean and Serene A-1	Thursday Unloaded
Tuesday Cochranon Cares V	Friday New Beginnings
Wednesday Living Clean V	Saturday New Visions
Wednesday We Care A-2	
Wednesday Fellowship Through Recovery V	
Thursday New Freedom V	
Friday Recovery First A-1	
Saturday Celebrating Recovery A-2	
Saturday 12 & 12 V	

## Minutes of the meeting held on June 11, 2016

Meeting opened with the Serenity Prayer at 10:01 am by the Chair, Katrina V. The 12 Traditions were read by Jamey P. and The 12 Concepts were read by Dave G. The minutes were accepted.

### The following new groups/ GSR's were welcomed

Jamey P., Alt GSR for Monday Desire to Recover, Terran A., GSR Saturday 12 & 12, David G. Sec/GSR Wednesday Fellowship Through Recovery, Kim G. GSR Wednesday Living Clean

### Election of Trusted Servants/Subcommittee Chairs

None

### Trusted Servants/ Subcommittee Chair Reports

#### Area Chair Report

No Report

#### Area Vice Chair

No Report

#### Treasurer's Report

No Report

#### Secretary's report

No Report

#### RCM's report

No Report

#### H&I Report

No Report



# Minutes for the Meeting Held June 11, 2016

## **12 Step Unity Weekend Chair Report**

My theme this year was keep it simple. With a record breaking turnout it was anything but simple! I want to thank all the committee members for a job well done! There was over 110 addicts in attendance and we have over \$800.00 to turn in to Area. With many anonymous donors from picnic supplies to books and many home groups who donated books we had 27 books and 10 t-shirts to give away at the clean time count down. Thank you all for your generosity! Our Wrap-up meeting is scheduled for Friday, 6-24-16 at 6:30 pm at First Presbyterian Church. Yours in Service, Bill M.

## **Literature Chair Report**

All back orders have been filled and delivered with the exceptions of Cochranon Cares which has been filled but not delivered, and H&I which still needs their Tri-State Regional lists. I came in right after the issue and am aware they were lost at the post office, but if someone could get them or point me in the direction of how I get them that would be awesome. We did not receive the 15 blue key tags on our order from NAWS. I called them and they are on their way. JR's memorial books are here and ready to be taken to the jails. Thank you for letting me serve, Hannah

## **PI Chair/ Web Servant Report**

No Report

## **Activities Chair**

Our away meeting to Oil City went well. There were 7 addicts who went. Our next away meeting is on June 28<sup>th</sup>. We are going to Cochranon then July 17<sup>th</sup> at 1:30 in Erie (Beach Mtg). Game night is tonight, June 11<sup>th</sup> at Pizza Villa. Bring a game or just show up. The room is free as long as we purchase food. Conneaut Lake Park Fellowship Day has had a big response. It will be July 10<sup>th</sup> at noon. The next Activities Committee meeting will be June 24 at the First Presbyterian Church. In August we're planning a trip to the hatchery, and September 11<sup>th</sup> will be the Family Free Picnic.

## **Audit**

John H. and LuAnn L. did the yearly audit of the ASC treasury, and it balanced to the penny!

## **P.O.Box Keys**

**ASC Chair – Katrina V.**

**Secretary – Lorrie S.**

## **Break**

10:30 am to 10:40 am. Reopened with the Serenity Prayer

## **Sharing Session-**

Started at 10:47 am

- ❖ An addict shared how he thought it was cool the way it turned out at 12 Step Unity Weekend, Saturday evening at the Clean Time Countdown. Everyone who had 6 months or less was able to get a book or a t-shirt, there were just the right amounts for everyone. Another addict concurred!
- ❖ An addict said they received a phone call from Kenlo at Stepping Stones. There has been contraband left in the bathrooms (locker rooms) Must reiterate: DON'T USE LOCKERROOMS! DON'T LEAVE CONTRABAND. We will lose our meetings there!
- ❖ Another worse thing, an addict said, is going to the restroom during a meeting and running into other addicts with needles in their arms. Get a hold of a person with time to talk with them. We will lose our meeting places if this behavior continues!
- ❖ Another addict shared that because of the 12 Traditions, we cannot ask a member to leave. We can however ask them to please take their paraphernalia to the car, or outside, and then they're welcome to come back in. Speak to them gingerly, lovingly, and firmly.

# Minutes for the Meeting Held June 11, 2016

- ❖ An addict thinks that the hospital is not a good place for a meeting. People refer to it as a hospital meeting, when it is not affiliated with the hospital. It is an N.A. meeting. Also, the rent isn't paid with cash.
- ❖ An addict wondered if the bathrooms/locker rooms at the hospital could be locked.
- ❖ Another addict asked about signs on the bathroom/locker room doors saying "DO NOT USE".
- ❖ An addict whose home group is not the hospital referring to paraphernalia, will ask them to put it in their car, each time they see it. And to have respect for the addicts wanting recovery, and the meeting place.
- ❖ An addict wanted to state what a wonderful amazing time they had at 12 Step Unity Weekend. The committee was well organized. And it was so awesome to see the faces of the newcomers who received books.

11:12 Sharing Session closed.

## **Old Business**

"Can a voting ASC member also hold a trusted servant position?" This question was to be taken to home groups and discussed. As it turns out, the discussion was NOT in favor.

## **New Business**

Motion 1: Activities Chair, LuAnn L. requests \$50.00 for Conneaut Lake Day. Motion was tabled till July ASC.

**Group Reports:** Were not read

## **Anything for the good of the order?**

Ad Hoc: The chair, Katrina V. appointed Bob L to do the paperwork portion of the treasurer's duties. Katrina, Eric and Lorrie will take care of paying bills, and oversee anything being done by Bob.

The meeting was closed at 11:35 am with the "We" version of the Serenity Prayer

Thank you for the opportunity to serve, Lorrie S.

## **ASC ATTENDANCE**

Name	Group/Position
Katrina V.	ASC Chair
Sonya L.	Rep for Thursday New Freedom
Michael G.	Rep for Sunday New Friendship
Robert L.	GSR Living Clean
Eric K.	ASC Vice Chair
LuAnn L.	Activities Chair
Bill M.	12 Step Unity Weekend Chair
Kim G.	GSR Wednesday Living Clean
Jeff A.	Alt. GSR Monday Miracles
Lorrie S.	ASC Secretary
David G.	GSR Fellowship Through Recovery
Terran A.	GSR Saturday 12&12
Jamey P.	Alt. GSR Monday Desire to Recover
Hannah T.	Lit Chair

# Minutes for the Meeting Held June 11, 2016

## **C.W.P.A.S.C.N.A.**

**Central Western Pennsylvania Service Committee of Narcotics Anonymous**

**P.O. Box 1281 Meadville, PA. 16335**

**[www.cwpascna.com](http://www.cwpascna.com)**

Agenda for the meeting **August 6, 2016** at 10:00am: Presbyterian Church; 890 Liberty Street Meadville, PA.

- ⊗ New GSR Orientation at 9:30am.
- ⊗ Meeting will open with The Serenity Prayer
- ⊗ Twelve Traditions will be read, (To understand our Primary Purpose)
- ⊗ Concepts will be read, (To remind is why we are here today)
- ⊗ Basket will be passed ( To help support our area sustain its functionality)
- ⊗ Welcome New Members, New Meetings, and Visitors
- ⊗ Roll Call of
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- ⊗ Old business
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- ⊗ Group reports
- ⊗ Anything for the good of the order?
- ⊗ Motion to close

### **Roll Call of Trusted Servants/ Subcommittee Chairs/GSR's**

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Secretary	Lorrie S.	H&I Chair	Vacant
Treasurer Ad-Hoc	Bob L.	Audit Chair	Vacant
Regional Committee Member (RCM)	Kristy P.	Literature Chair	Hannah T.
Alternate RCM	Vacant	Literature Vice Chair	Vacant
		Activities Chair	LuAnn L.
		12 Step Unity Weekend Chair	Bill M.
		BOD Rep.	Vacant
		Convention Rep.	Vacant

### **The following Trusted Servants were absent on July 2, 2016**

- ⊗ Eric K. Vice Chair

### **The following Subcommittee Chairs were absent**

- ⊗ None

# Minutes for the Meeting Held June 11, 2016

## Roll Call of Area Groups/ Meetings

V=Voting   H=Here/No Vote   A=Absent   (1,2,3)=Consecutive Meetings Missed

<b>PRESENT MEETINGS</b>	<b>NON ATTENDANCE</b>
Sunday Just for Today   V	Sunday Night Get it Right
Monday Come and Get It   V	Monday You Are Not Alone (Y.A.N.A.)
Monday Desire to Recover   V	Wednesday H.O.W. Now Family Group
Monday Night Miracles   V	Wednesday United Freedom
Tuesday Clean and Serene   A-2	Wednesday We Care
Tuesday Cochranon Cares   V	Thursday Unloaded
Wednesday Living Clean   V	Friday New Beginnings
Wednesday Fellowship Through Recovery   A-1	Saturday Celebrating Recovery
Thursday New Freedom   A-1	Saturday New Visions
Friday Recovery First   V	
Saturday 12 & 12   V	

## Minutes of the meeting held on July 2, 2016

Meeting opened with the Serenity Prayer at 10:08 am by the Chair, Katrina V. The 12 Traditions were read by Kristy P. and The 12 Concepts were read by ? The minutes were accepted.

### The following new groups/ GSR's were welcomed

Joe G., Alt. GSR Tuesday Cochranon Cares, Matt P. GSR Sunday Just for Today

### Election of Trusted Servants/Subcommittee Chairs

None

### Trusted Servants/ Subcommittee Chair Reports

#### Area Chair Report

We had a meeting at my house regarding the treasurer position. In attendance was Lorrie, Bob, Eric, Kristy and myself. The discussion was aimed at figuring out how we were going to work out the adhoc treasurer duties and who was responsible for what. It was decided to have Bob do all of the paperwork involved for the position during the area meeting. He will write all of the receipts, keep the log for donations and lit orders, write the checks to pay the bills and create the treasurer's report. He will also prepare the deposit from the day's receipts and give it to Eric so he can take it to the bank. Between Lorrie, Eric and myself, we will sign the checks to pay the bills. We will all be involved in the process and hold each other accountable. It was decided that an Excel worksheet should be created so that the treasurer's report would be easier to do. It has been done and will be used from now on. This is a learning experience for all of us and I want to thank everyone for being willing to serve and help out where there is such a need. We still have some open positions at the Area level, so please keep announcing this at your meetings. There is a flyer on the table to take to your home groups. Thanks for allowing me to serve, Katrina V.

#### Area Vice Chair

No Report

#### Treasurer's Report

**CWPASCNA**

**Treasurer's Report**

# Minutes for the Meeting Held June 11, 2016

Presented at Meeting August 6, 2016

Opening Checkbook Balance	\$ 96.27
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## Income

Literature Orders	\$ 258.33
Donations	\$ 1,198.62

Total Deposit	\$ 1,456.95
Interim Balance	\$ 1,553.22

## Expenses

Check #	2354	NAWS (lit)	\$ 258.95
	2656	Actives Committee	\$ 50.00
	2355	First Presbyterian Church	\$ 35.00
		Service Charge	\$ 3.00

Total Expenses	\$ 346.95
Closing Checkbook Balance	\$ 1,206.27

## Prudent Reserve Status Report

Lit Order/Amt Needed to Restore Escrow	\$ 258.33
H & I Lit Order	\$ 10.75
Available Funds After Escrow Restore	\$ 947.94

	Required	Actual
Operating Expenses	\$ 300.00	\$ 300.00
Activities Reserve	\$ 400.00	\$ 647.94
Totals	\$ 700.00	\$ 947.94

Amount Above Prudent Reserve	\$247.94
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# Minutes for the Meeting Held June 11, 2016

16-Jul

## Secretary's report

No Report

## RCM's report

### **CWPASCNA RCM Report**

**ASC Meeting 7/2/16**

- ❖ I attended the last meeting held Saturday, June 11<sup>th</sup>, 10:00 AM, at the TSRSCNA office in Homestead, PA.
- ❖ The next meeting is scheduled for Saturday, August 13<sup>th</sup>, 10:00 AM.
- ❖ Updated TSRSCNA policies and guidelines were be passed out at the meeting. I have a copy on hand if you have any concerns or questions. I have also given a copy to keep on file with our ASC secretary.
- ❖ Due to issues with receiving our Tri-State Region meeting lists from our post office, I directly picked up 100 copies from the TSRSO and have given them to the Lit chair. They are now available for purchase. More will be ordered as needed. Our treasurer will be billed on our account accordingly.
- ❖ Finding a location to store past hard copy archives was a concern brought to my attention to take to the Tri-State Region meeting. I was informed that the TSRSO allows all areas to store archives in the office basement, so that is a resource available to us.
- ❖ Tri-State Region offers service opportunities as Helpline volunteers. The clean time requirement is one year. A workshop must be renewed every 2 years. The next workshop is scheduled at the Tri-State Start to Live 34 Convention in November.
- ❖ Trusted servants were voted in, Regional Vice Chair: James B., Regional Secretary: Marisa S., Regional Vice Secretary: Jessica W., 2 BOD's At Large: Sarah W. and Howard F.
- ❖ Our new Regional H & I Chair may be terminated due to lack of attendance at any meetings or events since election in April. He will be attending a meeting with trusted servants to determine his situation and reasoning. This will be brought up at the next meeting for a vote.
- ❖ Our Regional BOD Treasurer has resigned. He approached the BOD and confessed he had relapsed and has willingly disclosed he has stolen close to \$10,000 from the treasury and admitted the treasury reports have not been reflective of missing monies. The BOD has recommended to the committee that no legal action be taken at this time. Instead, a signed restitution agreement has been drawn to be signed in which the past treasurer will make payments back to the committee to replace all missing monies. An independent audit may need to be performed. The BOD Chair and BOD Office Manager will share in the responsibility of the treasury until an appropriate member steps up to fill the position. New procedures have been added to ensure accountability. New policies were voted on at the committee meeting to ensure all deposits are made in a timely manner and all monies are recorded and accounted to prevent future discrepancies.
- ❖ I have meeting minutes with me for anyone who would like to review them.

# Minutes for the Meeting Held June 11, 2016

- ❖ Event flyers are available to make copies of for your home groups.
- ❖ Our Tri-State Region Convention, Start to Live 34, will be held November 10-13<sup>th</sup>, at the Bayfront Convention Center in Erie. Brochures are available for your home groups at the flyer table. This year the convention offers a website, [www.starttolive.org](http://www.starttolive.org), where you can register for the convention, make reservations at both hotels and view upcoming events. There are speaker nomination forms available for your home groups at the flyer table. This year you can also send in nominations on the [www.starttolive.org](http://www.starttolive.org) website! The pricing for the event will remain the same as last year. In order to make sure you have a banquet ticket, it is strongly encouraged to pre-register. Otherwise, you will have to eat offsite at local restaurants. As a special reward for making arrangements early, everyone who registers with a package and makes their hotel reservations before September 1<sup>st</sup> will be automatically entered into a drawing to win one of 20 room upgrades. This means that you may be surprised at check-in with an upgrade to a club-level room or suite at no additional charge!
- ❖ **Reminder: If your subcommittee would like to have event flyers posted on the TSRSCNA website, please email them to [webchair@tsrscna.org](mailto:webchair@tsrscna.org).**
- ❖ Please see me if you have any concerns or questions that you would like me to take to the next meeting.

Yours in service,

Kristy P.

## H&I Report

No Report

## 12 Step Unity Weekend Chair Report

Our 2016 Unity Weekend broke records with 117 addicts in attendance. We have \$1,082.97 to turn in on 7-2-16 our next area meeting. We sold 57 t-shirts, 10 hoodies and gave away 10 t-shirts at the clean time count down along with 29 books generously donated by groups and anonymous donors. Thanks again to this year's subcommittee members for all their hard work, DeSantis Janitor Supply and all others for the picnic supplies and all the wonderful meeting speakers. For the most part the weather cooperated. I got lots of compliments on the food for the weekend and how well everything went. In all it was a very positive experience. Yours in Service, Bill M.

## Literature Chair Report

We still haven't received the missing 15 blue key tags from World. When going through the order last night I found we were short 2 Just For Today IPs. I will be calling them Monday. There are 45 old meeting lists so when those are gone the new groups will be put on and new lists will be printed and distributed. Back orders have been filled and delivered. Thanks for letting me serve. Hanna

## PI Chair/ Web Servant Report

No Report

## Activities Chair

We have been busy!! The away meetings seem to have enough response to continue them. Our trip to Cochranon was postponed due to an unforeseen obligation to one of our own. It will be this Tuesday, July 5. We will meet at Diamond Park at 6:00 pm and leave at 6:15 pm. Another away meeting has been scheduled for Titusville in September, however the date and time are still unscheduled. July 10<sup>th</sup> Conneaut Lake Park Day seems to be getting a big response. Our Erie speaker seems to have sparked an interest in Erie members as well. We have a July 31<sup>st</sup> trip to the Fish Hatchery in Linesville. Family Free Picnic on Sept 11<sup>th</sup>. The location and time will be decided by the results of a ballot we will have at

# Minutes for the Meeting Held June 11, 2016

Conneaut Lake Park Day. The Parks pavilions are free with electric and grills vs Woodcock pavilions running around \$50.00. Also another game night was scheduled August 13<sup>th</sup> at 8:30 pm after the Saturday 12 & 12 meeting. The first night was a lot of fun and 22 addicts attended. Next meeting will be July 12 at 7:00 pm at the Stone Methodist Church.

## Audit

### P.O.Box Keys

ASC Chair – Katrina V.

Secretary – Lorrie S.

## Sharing Session-

Started at 10:42 am

- ⊗ An addict's family member does forging and could brand leather key tags, for instance for Unity weekend or whatever we may need.
- ⊗ An addict has his concerns because since a trusted member died, the rent hasn't been paid for 4 months. They're worried the new treasurer is stealing the money and they just don't know what to do about it. Some helpful suggestions were given.
- ⊗ An addict shared that a fellow addict from Erie sent her some flyers for GEANA's retreat.

11:05 Sharing Session closed.

## Break

Started 11:07 am

Ended 11:19 am

Meeting reopened with the Serenity Prayer.

## Old Business

Motion 1 tabled from last month, Activities Chair, LuAnn L. requested \$50.00 for Conneaut Lake Day. Motion was carried 8/0/0

## New Business

Joe G. and Matt P. will be doing the 12 Step Unity Weekend Audit.

**Group Reports:** Were not read

## Anything for the good of the order?

The Thank you cards for the donations for Unity Weekend will be taken care of by Kristy.

The meeting was closed at 11:29 am with the "We" version of the Serenity Prayer

Thank you for the opportunity to serve, Lorrie S.

## ASC ATTENDANCE

Name	Group/Position
Katrina V.	ASC Chair
Mark G.	GSR Monday Come and Get It
Matt P.	GSR Sunday Just for Today



## **Minutes for the Meeting Held June 11, 2016**

Robert L.	GSR Wednesday Living Clean
Joe G	Alt GSR Tuesday Cochranon Cares
LuAnn L.	Activities Chair
Bill M.	12 Step Unity Weekend Chair
Kim G.	GSR Wednesday Living Clean
Kristy P.	RCM
Lorrie S.	ASC Secretary
Chris P.	GSR Friday Recovery First
Terran M.	GSR Saturday 12&12
Joann S.	Rep. Monday Desire to Recover
Hannah T.	Lit Chair
Lesa B.	GSR Monday Night Miracles

# **Minutes for the Meeting Held August 6, 2016**

## **C.W.P.A.S.C.N.A.**

**Central Western Pennsylvania Service Committee of Narcotics Anonymous**

**P.O. Box 1281 Meadville, PA. 16335**

**[www.cwpascna.com](http://www.cwpascna.com)**

Agenda for the meeting **September 3, 2016** at 10:00am: Presbyterian Church; 890 Liberty Street  
Meadville, PA.

- New GSR Orientation at 9:30am.
- Meeting will open with The Serenity Prayer
- Twelve Traditions will be read, (To understand our Primary Purpose)
- Concepts will be read, (To remind is why we are here today)
- Basket will be passed ( To help support our area sustain its functionality)
- Welcome New Members, New Meetings, and Visitors
- Roll Call of
  - Trusted Servants
  - Subcommittee Chairs
  - GSR's
- Amendments/Acceptance of Minutes
- Any elections of trusted servants and subcommittee chairs
- Trusted servant and subcommittee reports
- Sharing Session
- Break
- Old business
- New business
- Group reports
- Anything for the good of the order?
- Motion to close

### **Roll Call of Trusted Servants/ Subcommittee Chairs/GSR's**

<b>AREA TRUSTED SERVANTS</b>		<b>AREA SUBCOMMITTEE CHAIRS</b>	
Area Chair	Katrina V.	Public Information Chair	Vacant
Area Vice Chair	Eric K.	Outreach Chair	Vacant
Secretary	Lorrie S.	H&I Chair	Vacant
Treasurer Ad-Hoc	Bob L.	Audit Chair	Vacant
Regional Committee Member (RCM)	Kristy P.	Literature Chair	Hannah T.
Alternate RCM	Vacant	Literature Vice Chair	Vacant
		Activities Chair	LuAnn L.
		12 Step Unity Weekend Chair	Vacant
		BOD Rep.	Vacant
		Convention Rep.	Vacant

### **The following Trusted Servants were absent on August 6, 2016**

- Katrina V., ASC Chair

### **The following Subcommittee Chairs were absent**

- None

# Minutes for the Meeting Held August 6, 2016

## Roll Call of Area Groups/ Meetings

V=Voting H=Here/No Vote A=Absent (1,2,3)=Consecutive Meetings Missed

ENT MEETINGS	ATTENDANCE
Just for Today V	Night Get it Right
y Come and Get It V	y You Are Not Alone (Y.A.N.A.)
y Desire to Recover A-1	y Clean and Serene
y Night Miracles A-1	sday H.O.W. Now Family Group
y Cochranon Cares V	sday United Freedom
sday Living Clean V	sday We Care
sday Fellowship Through Recovery A-2	ay Unloaded
ay New Freedom A-1	New Beginnings
Recovery First A-1	ay Celebrating Recovery
ay 12 & 12 V	ay New Visions

## Minutes of the meeting held on August 6, 2016

Meeting opened with the Serenity Prayer at 10:03 am by Eric K., ASC Vice Chair. The 12 Traditions were read by LuAnn L. and 12 Concepts were read by Mark G. The minutes were accepted.

## The following new groups/ GSR's were welcomed

## Election of Trusted Servants/Subcommittee Chairs

None

## Trusted Servants/ Subcommittee Chair Reports

## Area Chair Report

# Minutes for the Meeting Held August 6, 2016

No Report

## Area Vice Chair

Attended 1 H&I Subcommittee meeting, and 1 Activities Subcommittee meeting. H&I is starting jail meetings, and Activities is doing well. Very well organized.

## Treasurer's Report

### **CWPASCNA**

#### **Treasurer's Report**

**Presented at Meeting Sept. 03, 2016**

**Opening Checkbook  
Balance**

**\$ 1,206.27**

#### **Income**

**Literature Orders**

**\$ 167.45**

**Donations**

**\$ 121.00**

**Total Deposit**

**\$ 288.45**

**Interim Balance**

**\$ 1,494.72**

#### **Expenses**

<b>Check #</b>	<b>2358</b>	<b>NAWS (lit)</b>	<b>\$ 291.13</b>
		<b>Activity</b>	
	<b>2357</b>	<b>S.Committee</b>	<b>\$ 40.00</b>
	<b>2356</b>	<b>First Presbyterian Church</b>	<b>\$ 35.00</b>
		<b>Service Charge</b>	<b>\$ 3.00</b>

**Total Expenses**

**\$ 369.13**

**Closing Checkbook  
Balance**

**\$ 1,125.59**

#### **Prudent Reserve Status Report**

**Lit Order/Amt Needed to Restore Escrow**

**\$ 167.45**

**H & I Lit Order**

**\$ 100.60**

**Available Funds After Escrow Restore**

**\$ 958.14**

	<b>Required</b>	<b>Actual</b>
<b>Operating Expenses</b>	<b>\$ 300.00</b>	

# Minutes for the Meeting Held August 6, 2016

Activities Reserve	\$ 647.94
Totals	\$ 947.94

Amount Above Prudent Reserve

\$ 247.94

16-Jul

## Secretary's report

Not sure how I pulled it off, but I lost the attendance sheet. I apologize...not at all sure how or where, because I did have all the written reports. Needless to say, these minutes will not have the attendance at the end.

Yours in service, Lorrie S.

## RCM's report

No written report till next month, but if your group wants to pay \$10.00 for insurance to Region, I can take it up with me, and get a receipt.

## H&I Report

The subcommittee met August 5<sup>th</sup>. All meetings in facilities currently being served have been met in the month of July. The committee is planning another H&I Volunteer Appreciation Day. It will be held October 8<sup>th</sup> at noon at Bicentennial Park. Members of the committee will be providing a pot luck and we will be asking area for money for a cake once we get closer to the date of the event. An H&I workshop will be held at the event as well. Jail meetings will be starting this month. As the rooms cannot be held, the days and times for the meetings are not set. Tentatively, we are shooting for Saturdays during the day. Those going into the jails, especially at first will be asked to ask the inmates what days and times of the week they've got the least going on. Lit will be carried in and out with us, it cannot be left there and don't be surprised if it gets searched. It's an institution. They have that right. In light of the continuing lit debacle at Turning Point, we will now be carrying our lit in and out of there as well. It'll save a great deal of scrambling and headache and both ends. Freedom Center has a new panel Coordinator, Lorrie S, and meetings will be starting back up there at the end of the month. Turning Point panel coordinator is still open. Thanks for letting me serve, Hannah

## 12 Step Unity Weekend Chair Report

Vacant

## Literature Chair Report

I am super excited to announce there is a new, fellowship – approved book coming out this October called Guiding Principles the Spirit of Our Traditions. It's all about the traditions, inspiring discussion, action, application, etc., in our groups, relationship as NA members, and people in general. The hard and soft cover are \$11.00 and the special edition \$30.00. Back orders are filled, they just need handed off. I spoke

# **Minutes for the Meeting Held August 6, 2016**

with NAWS last week again regarding the missing 15 blue key tags. Apparently they'd sent them out, I just never received them. So they sent them again. If I don't get them by Monday, I'm to call back and we'll figure something out. I also mentioned that in checking on the last order I received, I was short 2 Just for Today pamphlets and had 1 extra white key tag. They told me not to worry about the key tag, but thanked me for letting them know. When ordering this time around I will order 2 extra JFT pamphlets and 1 less welcome key tag so the stock pile will balance back out. Thanks for letting me serve, Hannah

## **Activities Chair**

We had an away meeting to Cochran on July 5<sup>th</sup>. Eight addicts attended. They were thankful for our support. Conneaut Lake Park!!! Great Success!! 65 addicts were counted during the speaker meeting. WE collected \$66.00. We will be returning the \$50.00 we got from ASC. The remaining \$16.00 was paid back to committee members that had receipts from buying what the \$50.00 didn't cover. We broke even!! I think we should consider this as a yearly event. Fish Hatchery and Nature Trail in Linesville was a good time. 6 addicts and 1 child attended. We toured the hatchery, walked up the nature trail, and finished up feeding the fish. We attended a beach meeting in Erie. 9 addicts attended. Fun was had by all and we stayed at the beach until 4:00. August 13<sup>th</sup> is another Game Night, August 28<sup>th</sup> is another Beach Meeting. September 10<sup>th</sup>, Family Free Picnic at Roche Park, Pavilion 1, at noon. We are still working out the details but the price of the pavilion is \$40.00, which is payable by August 28<sup>th</sup>. I'll need that today. August 2<sup>nd</sup> was the last meeting. I was absent but Sonya (Vice Chair) ran the meeting. They were discussing the food and amount needed to cover expenses. We will probably be asking area for \$60.00 for food products. Our next meeting is August 12<sup>th</sup> at 6:30 at the Stone Methodist Church. We did an audit on the monies from Conneaut Lake Park. We balanced. A copy was turned in with the money returned to area with the receipts.

## **PI Chair**

### **Audit**

### **P.O. Box Keys**

ASC Chair – Katrina V.

Secretary – Lorrie S.

### **Break**

Started 10:43 am

Ended 10:56 am

Meeting reopened with the Serenity Prayer.

### **Sharing Session-**

Started at 10:56 am

- ❖ An addict thinks donated with books would be great for Recovery in the Park on Sept 24. We should ask our home groups.
- ❖ A reminder to everyone that Cochran Cares is moving August 9. Their 1 year anniversary is Sept 13<sup>th</sup>.
- ❖ Saturday 12 & 12 is now at the Cornerstone Church of God between Perkins and Holiday Inn.

Closed at 11:03

# **Minutes for the Meeting Held August 6, 2016**

## **Old Business**

The audit was done for 12 Step Unity Weekend, and it was good

## **New Business**

Motion 1- Activities Committee requesting \$40.00 for pavilion rental for Family Free Picnic. Carried 4-0-0

**Group Reports:** Were not read

## **Anything for the good of the order?**

The meeting was closed at 11:13 am with the “Ties that Bind

Thank you for the opportunity to serve, Lorrie S.

No attendance this month. Will resume next month as usual.

# Minutes for the Meeting Held September 3, 2016

## **C.W.P.A.S.C.N.A.**

**Central Western Pennsylvania Service Committee of Narcotics Anonymous**

**P.O. Box 1281 Meadville, PA. 16335**

**[www.cwpascna.com](http://www.cwpascna.com)**

Agenda for the meeting **October 1, 2016** at 10:00am: Presbyterian Church; 890 Liberty Street Meadville, PA.

- ⊗ New GSR Orientation at 9:30am.
- ⊗ Meeting will open with The Serenity Prayer
- ⊗ Twelve Traditions will be read, (To understand our Primary Purpose)
- ⊗ Concepts will be read, (To remind is why we are here today)
- ⊗ Basket will be passed ( To help support our area sustain its functionality)
- ⊗ Welcome New Members, New Meetings, and Visitors
- ⊗ Roll Call of
  - ⊗ Trusted Servants
  - ⊗ Subcommittee Chairs
  - ⊗ GSR's
- ⊗ Amendments/Acceptance of Minutes
- ⊗ Any elections of trusted servants and subcommittee chairs
- ⊗ Trusted servant and subcommittee reports
- ⊗ Sharing Session
- ⊗ Break
- ⊗ Old business
- ⊗ New business
- ⊗ Group reports
- ⊗ Anything for the good of the order?
- ⊗ Motion to close

### **Roll Call of Trusted Servants/ Subcommittee Chairs/GSR's**

<b>AREA TRUSTED SERVANTS</b>		<b>AREA SUBCOMMITTEE CHAIRS</b>	
Area Chair	Katrina V.	Public Information Chair	Vacant
Area Vice Chair	Eric K.	Outreach Chair	Vacant
Secretary	Lorrie S.	H&I Chair	Vacant
Treasurer Ad-Hoc	Bob L.	Audit Chair	Vacant
Regional Committee Member (RCM)	Kristy P.	Literature Chair	Hannah T.
Alternate RCM	Vacant	Literature Vice Chair	Vacant
		Activities Chair	LuAnn L.
		12 Step Unity Weekend Chair	Vacant
		BOD Rep.	Vacant
		Convention Rep.	Vacant

### **The following Trusted Servants were absent on September 3, 2016**

- ⊗ None

### **The following Subcommittee Chairs were absent**

- ⊗ None



# Minutes for the Meeting Held September 3, 2016

## Roll Call of Area Groups/ Meetings

V=Voting H=Here/No Vote A=Absent (1,2,3)=Consecutive Meetings Missed

<b>PRESENT MEETINGS</b>	<b>NON ATTENDANCE</b>
Sunday Just for Today A-1	Sunday Night Get it Right
Monday Come and Get It V	Monday You Are Not Alone (Y.A.N.A.)
Monday Desire to Recover A-2	Wednesday H.O.W. Now Family Group
Monday Night Miracles A-2	Wednesday United Freedom
Tuesday Clean and Serene V	Wednesday We Care
Tuesday Cochran Cares A-1	Wednesday Fellowship Through Recovery
Wednesday Living Clean V	Thursday Unloaded
Thursday New Freedom V	Friday New Beginnings
Friday Recovery First A-2	Saturday Celebrating Recovery
Saturday 12 & 12 A-1	Saturday New Visions

## Minutes of the meeting held on September 3, 2016

Meeting opened with the Serenity Prayer at 10:06 am by Katrina V, ASC Chair. The 12 Traditions were read by Trinity W. and 12 Concepts were read by LuAnn L. The minutes were accepted.

## The following new groups/ GSR's were welcomed

## Election of Trusted Servants/Subcommittee Chairs

None

## Trusted Servants/ Subcommittee Chair Reports

## Area Chair Report

No Report

## Area Vice Chair

No Report

## Treasurer's Report

## **CWPASCNA**

## **Treasurer's Report**

**Presented at Meeting Oct, 01 2016**

## **Opening Checkbook**

**Balance**

**\$ 1,125.59**

**Income**

# Minutes for the Meeting Held September 3, 2016

Literature Orders	\$ 74.19
Donations	\$ 130.74

	<b>Total Deposit</b>	<u>\$ 204.93</u>
<b>Interim Balance</b>		\$ 1,330.52

## **Expenses**

<b>Check #</b>	2359	Hagan	\$ 38.16
		Activity	
	2361	S.Committee	\$ 60.00
	2360	First Presbyterian Church	\$ 35.00
		Service Charge	\$ 3.00

	<b>Total Expenses</b>	<u>\$ 136.16</u>
<b>Closing Checkbook Balance</b>		\$ 1,194.36

## **Prudent Reserve Status Report**

<b>Lit Order/Amt Needed to Restore Escrow</b>	\$ 74.19
<b>H &amp; I Lit Order</b>	<u>\$ 12.70</u>
<b>Available Funds After Escrow Restore</b>	\$ 1,107.47

	<b>Required</b>	<b>Actual</b>
<b>Operating Expenses</b>	\$ 300.00	\$ 500.00
<b>Activities Reserve</b>	<u>\$ 400.00</u>	<u>\$ 607.47</u>
<b>Totals</b>	\$ 700.00	\$ 1,107.47

<b>Amount Above Prudent Reserve</b>	\$ 407.47
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16-Jul

# Minutes for the Meeting Held September 3, 2016

## Secretary's report

None

## RCM's report

## H&I Report

The subcommittee met September 2<sup>nd</sup>. Freedom Center meetings will not be held until the second Sunday of September. Meetings there will be held the 2<sup>nd</sup> and 4<sup>th</sup> Sunday of each month. There will be an H&I workshop at the Family Free Picnic. Lorrie will do the workshop as Katrina and myself are unable to attend. There will also be a workshop at the Volunteer Appreciation Day. The cake will be provided by the committee so we will not be asking area for money. Turning Point has a panel coordinator. Dave D. stepped up. H & I Chair is still open. Jail meetings were very well received by inmates and guards. Inmates were asked and Saturdays are prime time to have meetings there. They have nothing going on, no meetings and no groups. All meetings were met in our facilities except one Stepping Stones meeting. Our next meeting will be September 30, at 6:30 at the First Presbyterian Church. Thanks for letting me serve, Hannah.

## 12 Step Unity Weekend Chair Report

Vacant

## Literature Chair Report

The 15 blue key tags were delivered to the PO box last month and have been secured. As a reminder, the new fellowship approved text, Guiding Principles: The Spirit of Our Traditions, will be available beginning next month. Regular hard and soft cover is \$11.00, item number 1201 and 1202, and the special edition is \$30.00 Item number 1203. The order of our IPs was pretty wacky again this month. We had 9 extra #6 that had gotten slipped in with our #7s of which we're short 12, and we're short 3 #8 IPs. I called the service rep and let her know what we were short on, and had extra of, and she asked that when possible, if we could order IPs in bundles of 50 that would really help out because that's how they get them. So I'm going to keep a running log and if an IP order is close enough to 50 I'll just order 50 and adjust for next month. All back orders have been filled. 21 regional meeting lists will be handed over to PI for the business packets that will be sent out. I printed out 150 area meeting lists for an addict to pass out by the housing authority. Thanks for letting me serve. Hannah

## Activities Chair

We had game night August 13, 2016. 12 attended. There was a beach meeting scheduled for August 28<sup>th</sup>. I was out of town and as far as I know no one went. Family Free Picnic is coming on September 10<sup>th</sup> at noon. It will be in Pavilion 1. Bar B Q Ham was voted for and we have a donation of hot dogs and buns from Johns mother's group. The Pavilion was paid with the money I received last ASC meeting and I will be asking for \$60.00 for the event. The committee would like to start its own treasury so it can pay for pizzas at game night and little things like that. Is there a way we can change the bi-laws to permit us to have a treasury? The committee voted that they want this to happen. Any monies over \$50.00 will be donated to Area. There is an away meeting scheduled on September 23<sup>rd</sup>. We will be going to Titusville. We will meet at Diamond Park at 6:30 and leave by 6:45. There has been some discussion about the Halloween Dance. Nothing is locked in because we haven't a venue at this point. Cornerstone Church meets on Wednesday and will let us know the dates available.

## PI Chair

None

## Audit

None

## P.O. Box Keys

ASC Chair – Katrina V.

Secretary – Lorrie S.

# Minutes for the Meeting Held September 3, 2016

## **Sharing Session-**

Start- 10:41am

A member has stated that the meetings at Catholic Churches could be breaking traditions by appealing the “Church” and calling it a parish event. More will be revealed with this as this affects two meetings in the Meadville area and one in Titusville. Much discussion followed.

An addict got 100 meeting lists to be put in the different low income housing in Meadville

Ended 11:18am

**Break-** 11:18 am to 11:32 am

Meeting reopened with the Serenity Prayer.

The Chair stated that in the future Drug and Alcohol of both Crawford and Venango Counties need to send the invitations for their Recovery Celebrations to the PO box of the ASC from now on. That way the body can handle it and not one person.

Also- Chair people are the point of accountability to the ASC. Therefore, the chair people need to be informed and the body needs to be informed. Better communication is important, both in the subcommittees, and between subcommittee and the ASC.

Eric will be meeting with Activities Committee for 12 Step Unity Weekend Committee. First meeting is September 16, at 6:30.

## **Old Business**

None

## **New Business**

Motion 1- Activities Committee requesting \$60.00 for Family Free Picnic for food, ice, and supplies M/C 4-0-0

Motion 2- By Sonya L. For donations of pamphlets, and or white booklets and books for sale, and free to give for the Crawford County Recovery Celebration in Diamond Park. M/C 4-0-0

Motion 3- By Mark G. For Area to donate Lit for Venango County Recovery Celebration on Sept 16, 5 pm to 7 pm M/C 4-0-0

Motion 4-By LuAnn L. Activities Committee would like to have a separate treasury. M/D 0-3-1

**Group Reports:** Were not read

## **Anything for the good of the order?**

The meeting was closed at 11:45 am with the “Ties that Bind

Thank you for the opportunity to serve!  
Lorrie S.

## **ASC ATTENDANCE**

Name	Group/Position
Katrina V.	ASC Chair
Mark G.	GSR Monday Come and Get It

## **Minutes for the Meeting Held September 3, 2016**

Darin D.	GSR Thursday New Freedom
Robert L.	Ad Hoc Treasurer
Sonya L.	Recovery Celebration
LuAnn L.	Activities Chair
Eric K.	ASC Vice Chair
Kim G.	GSR Wednesday Living Clean
Kristy P.	RCM
Lorrie S.	ASC Secretary
Trinity W.	GSR Tuesday Clean and Serene
Hannah T.	Lit Chair

# **Minutes for the Meeting Held October 1, 2016**

**C.W.P.A.S.C.N.A.**  
**Central Western Pennsylvania Service Committee of Narcotics Anonymous**  
**P.O. Box 1281 Meadville, PA. 16335**  
**www.cwpascna.com**

Agenda for the meeting **November 5, 2016** at 10:00am: Presbyterian Church; 890 Liberty Street Meadville, PA.

- New GSR Orientation at 9:30am.
- Meeting will open with The Serenity Prayer
- Twelve Traditions will be read, (To understand our Primary Purpose)
- Concepts will be read, (To remind is why we are here today)
- Basket will be passed ( To help support our area sustain its functionality)
- Welcome New Members, New Meetings, and Visitors
- Roll Call of
  - Trusted Servants
  - Subcommittee Chairs
  - GSR's
- Amendments/Acceptance of Minutes
- Any elections of trusted servants and subcommittee chairs
- Trusted servant and subcommittee reports
- Sharing Session
- Break
- Old business
- New business
- Group reports
- Anything for the good of the order?
- Motion to close

## **Roll Call of Trusted Servants/ Subcommittee Chairs/GSR's**

<b>AREA TRUSTED SERVANTS</b>		<b>AREA SUBCOMMITTEE CHAIRS</b>	
Area Chair	Katrina V.	Public Information Chair	Vacant
Area Vice Chair	Eric K.	Outreach Chair	Vacant
Secretary	Lorrie S.	H&I Chair	Vacant
Treasurer Ad-Hoc	Bob L.	Audit Chair	Vacant
Regional Committee Member (RCM)	Kristy P.	Literature Chair	Hannah T.
Alternate RCM	Vacant	Literature Vice Chair	Vacant
		Activities Chair	LuAnn L.
		12 Step Unity Weekend Chair	Vacant
		BOD Rep.	Vacant
		Convention Rep.	Vacant

### **The following Trusted Servants were absent on September 3, 2016**

- Eric, K, Vice Chair, Kristy P, RCM

### **The following Subcommittee Chairs were absent**

- None

## **Roll Call of Area Groups/ Meetings**

## **Minutes for the Meeting Held October 1, 2016**

**V=Voting   H=Here/No Vote   A=Absent   (1,2,3)=Consecutive Meetings Missed**

<b>PRESENT MEETINGS</b>	<b>NON ATTENDANCE</b>
Sunday Just for Today <b>V</b>	Sunday Night Get it Right
Monday Come and Get It <b>V</b>	Monday You Are Not Alone (Y.A.N.A.)
Monday Desire to Recover <b>V</b>	Wednesday H.O.W. Now Family Group
Monday Night Miracles <b>V</b>	Wednesday United Freedom
Tuesday Clean and Serene <b>V</b>	Wednesday We Care
Tuesday Cochranon Cares <b>V</b>	Wednesday Recovery Through Fellowship
Wednesday Living Clean <b>V</b>	Thursday Unloaded
Thursday New Freedom <b>A-1</b>	Friday New Beginnings
Saturday 12 & 12 <b>A-2</b>	Friday Recovery First
	Saturday Celebrating Recovery
	Saturday New Visions

### **Minutes of the meeting held on October 1, 2016**

Meeting opened with the Serenity Prayer at 10:05 am by Katrina V, ASC Chair. The 12 Traditions were read by Matt P. and 12 Concepts were read by Bob L. The minutes were accepted.

#### **The following new groups/ GSR's were welcomed**

#### **Election of Trusted Servants/Subcommittee Chairs**

None

#### **Trusted Servants/ Subcommittee Chair Reports**

#### **Area Chair Report**

No Report

#### **Area Vice Chair**

Absent

#### **Treasurer's Report**

**CWPASCNA**

**Treasurer's Report**

**Presented at the meeting November 5, 2016**

**Opening Checkbook Balance**

**\$ 1,194.36**

## Minutes for the Meeting Held October 1, 2016

### Income

Literature Orders	\$ 319.71
Donations	\$ 92.71

**Total Deposit** \$ 412.42

**Interim Balance** \$ 1,606.78

### Expenses

Check #	2362	US Postal Service	\$ 84.00
	2363	Hagan	\$ 89.58
	2365	NAWS	\$ 497.46
	2366	LuAnn L.	\$ 50.00
	2367	First Presbyterian Church	\$ 35.00
	2368	Web Site Fee	\$ 219.63
		Service Charge	\$ 3.00

**Total Expenses** \$ 978.67

**Closing Checkbook Balance** \$ 628.11

### Prudent Reserve Status Report

**Lit Order/Amt Needed to Restore Escrow** \$ 319.71

**H & I Lit Order** \$ 74.40

**Available Funds After Escrow Restore** \$ 234.00

	Required	Actual
Operating Expenses	\$ 300.00	\$ 100.00
Activities Reserve	<u>\$ 400.00</u>	<u>\$ 134.00</u>
Totals	\$ 700.00	\$ 234.00

**Amount BELOW Prudent Reserve** \$ 466.00

### Secretary's report

None

### RCM's report

Absent

### H&I Report

All meetings in facilities currently being served were met during the month of September. We had an H&I workshop during the Family Free Picnic, which Lorrie was able to give, I was unable to attend due to a prior



## **Minutes for the Meeting Held October 1, 2016**

commitment. The Volunteer Appreciation Day is on the 8<sup>th</sup> of October and we will be having another workshop there. I haven't had any response from Stepping Stones or Turning Point as to whether or not they would like to attend. We have been in contact with Freedom Center. Lorrie and I went down there Thursday to meet with Dennis, who is the new supervisor, to see if and when we can start getting meetings back into that facility. The old Sunday slot is gone as far as we know. He doesn't know the nightly schedule by heart yet, so tentatively we're saying two Thursdays a month starting at the end of this month. We'll know more in a week or two. Also, the jail could use more volunteers so keep talking about it. If you're nervous about it don't be. Katrina is the jail coordinator, see her for applications. Thanks for letting me serve. Hannah

### **12 Step Unity Weekend Chair Report**

Vacant

### **Literature Chair Report**

Lit was donated last month for the Recovery in the Park events in both Meadville and Franklin. I've compensated in the lit order for the pamphlets, some not at all, but not the books. If you are wanting to order the new book, Guiding Principles: The Spirit of Our Traditions", write the order number toward the bottom of the front page of your order form, 1201 is case bound and 1202 is soft cover, both are \$11.00 and the special edition is 1203 and it's \$30.00. I've not been able to order any before the October release date. We were short five red key tags on the order we just received but I called and spoke to a very nice lady who said they would get them shipped right out. Thanks for letting me serve, Hannah

### **Activities Chair**

We had the Family Free Picnic on September 10<sup>th</sup>. All went well. We had a workshop, and speaker, and food for all. About 50 people showed up. There was also a corn hole tournament going on after the food was served. We went on an away meeting to Titusville on September 23<sup>rd</sup>. We met at Diamond Park at 6:30 and left at 6:45. Eleven addicts attended. They were really happy to see us. Game night was Saturday, September 23<sup>rd</sup> at the Pizza Villa. 8 addicts attended. We had a few free pizzas for everyone, thanks to the donations of the activities committee when they passed the hat. That money was all spent that night on pizza. In October we have coming up: Game night on October 8<sup>th</sup> at 8:30 at Pizza Villa, A Bon Fire/ Mountain Pie Cook Off at Mike and Lorrie's on October 15<sup>th</sup> at 7:00 pm. And October 22 will be our 2<sup>nd</sup> Annual Halloween Party. There will be tables for home groups to decorate, costumes, candy apples snacks and loads of fun, oh, and lots of great music with DJ Todd!!

### **PI Chair**

#### **Public Information Subcommittee**

#### **Meeting Minutes**

**Saturday, 20-August-2016 | 6:00 pm  
Cornerstone Church of God**

#### **In Attendance:**

John H.  
Jeff A.  
Hannah E.

#### **Old Business:**

- The shipping of the mailings created in 2015/2016 was discussed. It was resolved to wrap up the mailings at the September 17<sup>th</sup> PI meeting. The mailings required 21 up-to-date local CWPASCNA meeting lists and 21 up-to-date Regional Meeting lists, and additionally new copies of the letters with a more recent date.

#### **New Business:**

- Meeting Schedule – It was resolved to have them monthly. The next Public Information Subcommittee Meeting will be on Saturday, November 19<sup>th</sup>, 2016 at 6:00pm at Cornerstone Church of God
- The CWPASNA tri-fold Public Information board that was used for the August 1<sup>st</sup> Community Meeting on the Opiate Epidemic was introduced. It was used again at the September 23<sup>rd</sup> Celebrate Recovery in the Diamond. The

## Minutes for the Meeting Held October 1, 2016

creation of a second tri-fold Public Information board was discussed for the home-groups in Titusville, Oil City, and Franklin to share and use for similar type events. This board will hopefully be created before the December 5<sup>th</sup> Area Service Committee Meeting, so that PI can be reimbursed for the supplies to make it.

- It was resolved to get members from each of the Subcommittees involved with CWPASCNA Updates on Facebook, as was the original intention, to help the Trusted Web Servants stay up-to-date on the committee meeting schedules and various events sponsored by the respective subcommittees.



### **CWPASCNA.COM | Bluehost Domain Hosting**




#### **Paid \$219.63 for the period 15-October-2016 thru 15-October-2017 for One (1) Year**

The bill, totaling \$219.63, is due October 15<sup>th</sup> and is for a year worth of web service. There will be an investigation into whether using another web service for next year will decrease costs significantly. Also for this year it will be determined if eliminating e-mails will make the website hosting any cheaper, as the e-mails are infrequently utilized.

The results of the initial inquiry indicated the Bluehost site is as cheap as we could parse it down. Further inquiry will be made in the next year as to whether an alternative host may be more cost effective or beneficial. The bill was paid on 5-October-2016 and will be due again on 15-October-2017. The receipt is pictured below and attached as a .pdf as well, titled "cwpascna.com receipt 10-15-2016 \$219.63", and available in perpetuity on the web domain hosting site upon request.

Checkout Complete - cwpascna.com <https://www.bluehost.com/hosting/checkout/receipt/42169065?>

 cwpascna.com (shared) 

hosting | WordPress tools | domains | addons | account |  cart |  help |  logout

profile | renew | my products | payments | passwords | settings | cart | single sign-on

Thank you for your purchase

A copy of this receipt has been sent to johnhartnett@gmx.com. If you experience any problems related to this order, please contact us at 888-401-4678. Please reference invoice #29573359.

Items Purchased

description	domain	date from	date thru	quantity	unit price	subtotal
Renew Plus Hosting	cwpascna.com	2016-10-15	2017-10-15	12 months	\$12.99	\$155.88
Renew Site Backup Pro	For cwpascna.com account	2016-10-15	2017-10-15	1 year	\$35.88	\$35.88
Renew Domain Name Registration	cwpascna.com	2016-10-15	2017-10-15	1 year	\$15.99	\$15.99
Renew Domain Privacy Protection	cwpascna.com	2016-10-15	2017-10-15	1 year	\$11.88	\$11.88
Subtotal						\$219.63
Total						\$219.63
Amount Paid						\$219.63
Balance Due						\$0.00

The next Public Information Subcommittee Meeting will be on Saturday, November 19<sup>th</sup>, 2016 at 6:00pm at

# **Minutes for the Meeting Held October 1, 2016**

Cornerstone Church of God

## **Audit**

None

## **P.O. Box Keys**

**ASC Chair – Katrina V.**

**Secretary – Lorrie S.**

## **Sharing Session-**

Start- 10:37am

- ☐ An addict stated The Venango County's Recovery Celebration turned out well. Freedom Center girls came down. Three or 4 books were sold, and many flyers were handed out. Also all the little white books were handed out. It went very well.
- ☐ Meadville's also went well. Parents were looking for info. One book was sold. All the extra bookmarks from Unity weekend were taken. The speakers could have been a bit louder, but they were very educational.

Cochranon Cares 1<sup>st</sup> Anniversary was wonderful! They thank all who came out.

Ended 10:51

**Break-** 10:51 am to 11:03 am

Meeting reopened with the Serenity Prayer.

## **Old Business**

None

## **New Business**

Motion 1- Activities Committee requesting \$50.00 for the Halloween Party for snacks, prizes and games, M/C 6-0-0

Audit for Family Free Picnic and Game night with \$24.16 given back to Area.

**Group Reports:** Were not read

## **Anything for the good of the order?**

The meeting was closed at 11:08 am with the "Ties that Bind

Thank you for the opportunity to serve!

Lorrie S.

# **Minutes for the Meeting Held November 5, 2016**

## **C.W.P.A.S.C.N.A.**

**Central Western Pennsylvania Service Committee of Narcotics Anonymous**

**P.O. Box 1281 Meadville, PA. 16335**

**www.cwpascna.com**

Agenda for the meeting **December 3, 2016** at 10:00am: Presbyterian Church; 890 Liberty Street  
Meadville, PA.

- New GSR Orientation at 9:30am.
- Meeting will open with The Serenity Prayer
- Twelve Traditions will be read, (To understand our Primary Purpose)
- Concepts will be read, (To remind is why we are here today)
- Basket will be passed ( To help support our area sustain its functionality)
- Welcome New Members, New Meetings, and Visitors
- Roll Call of
  - Trusted Servants
  - Subcommittee Chairs
  - GSR's
- Amendments/Acceptance of Minutes
- Any elections of trusted servants and subcommittee chairs
- Trusted servant and subcommittee reports
- Sharing Session
- Break
- Old business
- New business
- Group reports
- Anything for the good of the order?
- Motion to close

### **Roll Call of Trusted Servants/ Subcommittee Chairs/GSR's**

<b>AREA TRUSTED SERVANTS</b>		<b>AREA SUBCOMMITTEE CHAIRS</b>	
Area Chair	Katrina V.	Public Information Chair	Vacant
Area Vice Chair	Eric K.	Outreach Chair	Vacant
Secretary	Lorrie S.	H&I Chair	Vacant
Treasurer Ad-Hoc	Bob L.	Audit Chair	Vacant
Regional Committee Member (RCM)	Kristy P.	Literature Chair	Hannah T.
Alternate RCM	Vacant	Literature Vice Chair	Vacant
		Activities Chair	LuAnn L.
		12 Step Unity Weekend Chair	Vacant
		BOD Rep.	Vacant
		Convention Rep.	Vacant

### **The following Trusted Servants were absent on November 5, 2016**

- None

### **The following Subcommittee Chairs were absent**

- None

# **Minutes for the Meeting Held November 5, 2016**

## **Roll Call of Area Groups/ Meetings**

**V=Voting H=Here/No Vote A=Absent (1,2,3)=Consecutive Meetings Missed**

<b>PRESENT MEETINGS</b>	<b>NON ATTENDANCE</b>
Sunday Just for Today <b>V</b>	Sunday Night Get It Right
Monday Come and Get It <b>A-1</b>	Monday You Are Not Alone (Y.A.N.A.)
Monday Desire to Recover <b>V</b>	Wednesday United Freedom
Monday Night Miracles <b>V</b>	Wednesday We Care
Tuesday Clean and Serene <b>V</b>	Wednesday Recovery Through Fellowship
Tuesday Cochranon Cares <b>V</b>	Friday New Beginnings
Wednesday HOW Now Family Group <b>V</b>	Saturday Celebrating Recovery
Wednesday Living Clean <b>A-1</b>	Saturday New Visions
Thursday New Freedom <b>A-2</b>	
Friday Recovery First <b>V</b>	
Saturday 12 & 12 <b>V</b>	

## **Minutes of the meeting held on November 5, 2016**

Meeting opened with the Serenity Prayer at 10:07 am by Katrina V, ASC Chair. The 12 Traditions were read by Trinity W. and 12 Concepts were read by John H. The minutes were accepted.

### **The following new groups/ GSR's were welcomed**

Nick M., Cochranon Cares, Brandon B., HOW Now, Patty S. Visitor

### **Election of Trusted Servants/Subcommittee Chairs**

None

### **Trusted Servants/ Subcommittee Chair Reports**

### **Area Chair Report**

No Report

# Minutes for the Meeting Held November 5, 2016

## Area Vice Chair

Attended the H&I meeting. That committee is doing well. Also working at getting the 12 Step Unity Weekend Committee formed. It's coming together.

## Treasurer's Report

### **CWPASCNA**

#### **Treasurer's Report**

**Presented at meeting December 3, 2016**

<b>Opening Checkbook Balance</b>	<b>\$ 628.11</b>
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#### **Income**

<b>Literature Orders</b>	<b>\$ 233.93</b>
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<b>Donations</b>	<b>\$ 172.79</b>
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<b>Total Deposit</b>	<b><u>\$ 406.72</u></b>
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<b>Interim Balance</b>	<b>\$ 1,034.83</b>
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#### **Expenses**

<b>Check #</b>	<b>2369</b>	<b>NAWS</b>	<b>\$ 426.38</b>
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	<b>2370</b>	<b>Hagan</b>	<b>\$ 74.72</b>
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	<b>2371</b>	<b>First Presbyterian Church</b>	<b>\$ 35.00</b>
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		<b>Service Charge</b>	<b>\$ 3.00</b>
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<b>Total Expenses</b>	<b><u>\$ 539.10</u></b>
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<b>Closing Checkbook Balance</b>	<b>\$ 495.73</b>
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#### **Prudent Reserve Status Report**

<b>Lit Order/Amt Needed to Restore Escrow</b>	<b>\$ 233.93</b>
-----------------------------------------------	------------------

<b>H &amp; I Lit Order</b>	<b><u>\$ 84.20</u></b>
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<b>Available Funds After Escrow Restore</b>	<b>\$ 177.60</b>
---------------------------------------------	------------------

	<b>Required</b>	<b>Actual</b>
<b>Operating Expenses</b>	<b>\$ 300.00</b>	<b>\$ 100.00</b>
<b>Activities Reserve</b>	<b><u>\$ 400.00</u></b>	<b><u>\$ 77.60</u></b>
<b>Totals</b>	<b>\$ 700.00</b>	<b>\$ 177.60</b>

# Minutes for the Meeting Held November 5, 2016

Amount Below Prudent Reserve

\$ (522.40)

Concerning the Treasurer's report, the ASC Chair has commented that we are way below prudent reserve. This is a major issue!! We much find a way to cut costs, right away!

## Secretary's report

None

## RCM's report

- ❖ I apologize for being absent for the October 1<sup>st</sup> AREA meeting. I was home sick.
- ❖ I attended the Tri-State Region RCM meetings held Saturday, August 13<sup>th</sup> and Saturday, October 8<sup>th</sup>, 10:00 AM, at the TSRSCNA office in Homestead, PA.
- ❖ The next meeting is scheduled for Saturday, December 10<sup>th</sup>, 10:00 AM. If anyone interested in the open RCM Alternate position and would like to join me, let me know. CWPASCNA requires 2 years suggested clean time for this position. If you are interested in the RCM position next Spring, 3 years clean time is required by CWPASCNA and Region. I would be happy to answer any questions.
- ❖ At the October 8<sup>th</sup> meeting, I did leave copies of our CWPASCNA Halloween dance flyers on the flyer table in the front Region office for people to see and pick up. I am not sure how many came from doing so because there were several Halloween parties on the same night, including the Tri-State Region's Start to Live 34 Halloween dance.
- ❖ For future reference, we are allowed to leave copies of flyers for events in the Tri-State Region office. There is a copy machine right there to use for free as long as it is NA related and will be passed out at the Region office.
- ❖ Tri-State Region Start to Live 34 Convention is this coming weekend, November 10<sup>th</sup>-13<sup>th</sup>, at the Bayfront Convention Center in Erie. Registration is \$25. Children 16 and under are \$10 each. There are extra costs for food and the comedy show. There will be many speakers and workshops all weekend. If you come Thursday evening, there will be an awesome band, where admission to the show is FREE! Anyone interested can attend a PI workshop or Helpline workshop. They are scheduled for Saturday, November 12<sup>th</sup> at 12:30 PM. 3 hotels are sold out. They are filling up a fourth, so we are expecting huge attendance, but there is plenty of room for everyone. Also, there have been arrangements made for plenty of smoking access for smokers. Every year each area is given a package of hope. This year's package includes 10 vouchers for free registration at the event for newcomers who cannot afford registration but would like to attend the event. I have them on hand today. I apologize I could not get these to you earlier. We were just given them at the October 8<sup>th</sup> meeting. This year, the Start to Live committee made

## **Minutes for the Meeting Held November 5, 2016**

sure there will be more than enough merchandise on hand to sell, so they will not run out before the event is over. If you look to purchase items, come early for best selection. I will be attending. Please let me know if you have any questions. More information can be found on [starttolive.org](http://starttolive.org).

- ❖ Trusted servants were voted in, 2017 Spiritual Retreat Chair: John R. from South Hills, 1 BOD At Large: Christina B. from East End.
- ❖ Our new Regional H & I Chair has redeemed himself and is back in action. He has fulfilled his required duties. All H&I region meetings are back on track.
- ❖ H&I Behind the Walls representatives will be visiting all AREA meetings to talk for a few minutes about the program. They are dropping in randomly, so I do not know for sure when they will be visiting us. Outreach for Behind the Walls will also be at the Start to Live 34 Convention on Friday, November 11<sup>th</sup>. We are in dire need of sponsors to write to people in jails. You can volunteer if you have 1 year clean. You will sponsor anonymously and for only the time they are incarcerated.
- ❖ East Coast Convention Basic Texts have not been received as of the October 8<sup>th</sup> meeting to be passed out. Most jails need to receive books from publishers, so local NA AREAS's H&I subcommittees will not receive them to pass out directly. I gave our AREA's info for the Crawford County Correctional Facility to the Region H&I chair to make sure it is on the list for distribution. Hopefully we will be expecting books to start being sent out this month (November).
- ❖ I have Tri-State Region meeting minutes' copies on the table to pick up for your home groups.
- ❖ Open Tri-State Region Trusted Servant positions: Regional Delegate Alternate, Treasurer, Vice Treasurer, P&A Chair, P&A Vice Chair, Outreach Chair, PR Chair, PR Vice Chair, Additional Needs Chair, Web Chair, BOD (4) At Large Positions
- ❖ Event flyers are also available to make copies of for your home groups.
- ❖ The 2017 Tri-State Region Spiritual Retreat is planning their event. They are looking for a logo for their event merchandise. If you are interested in designing a logo for submission, I will need it before I go to the December 10<sup>th</sup> meeting. Please email all submission to me at [kristylphillips@gmail.com](mailto:kristylphillips@gmail.com). If you need to hand it in in person, I can meet you to pick it up.
- ❖ Tri-Area Convention 2 is scheduled for June 2<sup>nd</sup>-4<sup>th</sup>, 2017. They are looking for help and there are tons of info on the table for your home groups. See me if you have any questions.
- ❖ All new CWPASNA meeting updates have been submitted to the PR committee. They will be updated on the website soon.
- ❖ I received an email from the Region PR Committee requesting all area PI/PR chair's name, phone number, and email address sent to them at [dgs121947@gmail.com](mailto:dgs121947@gmail.com). They are compiling a list of contacts to make sure all AREAS' PI/PR subcommittees are kept in the loop with Region.
- ❖ I received a letter from the Stone United Methodist Church, stating that the PI Subcommittee is now required to pay a building use fee of \$25 per month. If we are no longer holding meetings there, some is required to contact the church. Please see me for the letter.
- ❖ 5 Motions tabled:
  1. (by the P&A Committee) Any Region Subcommittee email addresses will use GoDaddy email @trsna.org to remain accountable to Region.
  2. (by the P&A Committee) All merchandise remaining at the end of both Start to Live and Spiritual Retreat events must be returned to the BOD to stay accountable with inventory of merchandise.



# **Minutes for the Meeting Held November 5, 2016**

3. (by the Start to Live Committee) To amend Start to Live policy amendment dated February 2015 as follows: to change it from "all bids for any events (i.e. Start to Live, Spiritual Retreat) weekend must be received by the negotiating team 90 days prior to the event..." change from 90 days to 60 days to give both the convention committee and the negotiating team adequate time to solicit and review bids.
  4. (by the Start to Live Committee) To amend Start to Live miscellaneous policies B, item 1, as follows: "to change it from "any activity, new or unused for 2 previous years, must be presented through the RSC for approval" -change 2 years to 4 years- to allow for variety in convention activities.
  5. (by the Start to Live Committee) To adopt new descriptions for the Arts-Graphics committee and positions, changing the name to Graphics-Technology to accurately reflect the responsibilities as they have evolved over the past decade.
- ❖ **Reminder: If your subcommittee would like to have event flyers posted on the TSRSCNA website, please email them to [webchair@tsrscna.org](mailto:webchair@tsrscna.org).**
  - ❖ Please see me if you have any concerns or questions that you would like me to take to the next meeting.

Yours in service,

Kristy P.

## **H&I Report**

The subcommittee met November 4<sup>th</sup> at 6:30. All meetings in facilities currently being served have been met for the past month with the exception of one jail meeting. GSR's this is where I will ask you again to please talk about the jail applications and let people know Katrina has applications with her always. We need volunteers and you are your home group's voice. Freedom Center direction has again changed hands. Dennis is now at the male side of Turning Point and Corry is the new director at Freedom Center. I got a call back from Corry Friday Nov. 4<sup>th</sup>, she wanted to reassure us that they were still interested in bringing NA meetings into the facility, but at the current point in time, she had no idea who she was supposed to contact to say when or okay. She hopes to get ahold of me next week with more information. Our volunteer appreciation day went wonderfully. We managed to add some new names to the list, and the weather was gorgeous. Thank you to all who showed up and participated! Thanks for letting me serve, Hannah

## **12 Step Unity Weekend Chair Report**

Vacant

## **Literature Chair Report**

Guiding Principles is here!! We have a few copies on hand, but they might go quick. I didn't order extra because, well, it's not my money. So worst case scenario, you might have to wait a couple weeks for your copy. It's worth it, this book is good, I peeked! We have updated order forms with the new text in the book section. Back orders have been filled. We will most likely need tri-state meeting lists by next area so I'd like to request 100 more meeting lists. Thanks for letting me serve. Hannah

## **Activities Chair**

October 8<sup>th</sup> we had game night. 17 addicts attended. Everyone had a great time! October 15 we had a bonfire / mountain pie cook-off at Mike and Lorrie's. We had such a good time! I think the Rueben

# **Minutes for the Meeting Held November 5, 2016**

mountain pies won, however John won the most unusual mountain pies consumed by a human. October 22 was the 2<sup>nd</sup> annual Halloween Dance. What a super Time!! Music was terrific this year and the costumes were a hit!! There were two tables decorated by home groups. Everyone had a good time. The only thing that should have been done differently was to watch the door more closely. In my opinion, there were more people there than money collected. There were approximately 30 people there and we collected \$70.00 which \$ 40.00 was donated by 2 separate addicts.

## **PI Chair**

None

## **Audit**

Lorrie S. and Trinity W. audited the Family Free Picnic, and it came out perfect! Hannah E. and Patty S. Volunteered to audit the Halloween Party.

## **P.O. Box Keys**

**ASC Chair – Katrina V.**

**Secretary – Lorrie S.**

**Break-** 11:25am - 11:35am

Meeting reopened with the Serenity Prayer.

## **Sharing Session-**

Start- 11:37am

- ❖ An addict wanted to remind the body that there are laminated flyers for the Activities Committee to be written on with Sharpies. They can be cleaned off with alcohol and reused.
- ❖ And addict was suggesting that home groups be responsible for their own printing of flyers and minutes. That would defray costs of the ASC. Different comments were made about this in agreement. Others suggested going to the website and printing flyers off there. We pay for the website; we should utilize it!! Again...[www.cwpascna.com](http://www.cwpascna.com)....!!
- ❖ It would be great, said an addict, if newer home group members were taught about the responsibilities of being a home group member, and how important service is. Monday Miracles has the topic of "Service" on the 5<sup>th</sup> Monday of the month.
- ❖ It was brought to the assistant web servants attention to leave off the attendance part of the minutes when putting them on the website because of anonymity.
- ❖ Sponsorship is where service should be taught.

Sharing Session closed 12:04pm

## **Old Business**

None

## **New Business**

None

**Group Reports:** Were not read

## **Anything for the good of the order?**

The meeting was closed at 12:11pm with the "Ties that Bind"

# **Minutes for the Meeting Held November 5, 2016**

Thank you for the opportunity to serve!  
Lorrie S.

## **ASC ATTENDANCE**

Name	Group/Position
Katrina V.	ASC Chair
Mike M.	Sec. Monday Desire to Recover
Lesa B.	GSR Monday Miracles
Robert L.	Ad Hoc Treasurer
Eric K.	ASC Vice Chair
LuAnn L.	Activities Chair
John H.	Assistant Web Servant
Kristy P.	RCM
Matt P.	GSR Sunday Just for Today
Mark H.	visitor
Lorrie S.	ASC Secretary
Chris P.	GSR Recovery First
Nick Mc.	Rep Cochran/Cares
Patty S.	visitor
Trinity W.	GSR Tuesday Clean and Serene
Brandon B.	HOW Now Rep
Hannah T.	Lit Chair

# Minutes for the Meeting Held December 3, 2016

## **C.W.P.A.S.C.N.A.**

**Central Western Pennsylvania Service Committee of Narcotics Anonymous**

**P.O. Box 1281 Meadville, PA. 16335**

**[www.cwpascna.com](http://www.cwpascna.com)**

Agenda for the meeting **January 7, 2017** at 10:00am: Presbyterian Church; 890 Liberty Street Meadville, PA.

- ⊗ New GSR Orientation at 9:30am.
- ⊗ Meeting will open with The Serenity Prayer
- ⊗ Twelve Traditions will be read, (To understand our Primary Purpose)
- ⊗ Concepts will be read, (To remind is why we are here today)
- ⊗ Basket will be passed ( To help support our area sustain its functionality)
- ⊗ Welcome New Members, New Meetings, and Visitors
- ⊗ Roll Call of
  - ⊗ Trusted Servants
  - ⊗ Subcommittee Chairs
  - ⊗ GSR's
- ⊗ Amendments/Acceptance of Minutes
- ⊗ Any elections of trusted servants and subcommittee chairs
- ⊗ Trusted servant and subcommittee reports
- ⊗ Sharing Session
- ⊗ Break
- ⊗ Old business
- ⊗ New business
- ⊗ Group reports
- ⊗ Anything for the good of the order?
- ⊗ Motion to close

### **Roll Call of Trusted Servants/ Subcommittee Chairs/GSR's**

<b>AREA TRUSTED SERVANTS</b>		<b>AREA SUBCOMMITTEE CHAIRS</b>	
Area Chair	Katrina V.	Public Information Chair	Vacant
Area Vice Chair	Eric K.	Outreach Chair	Vacant
Secretary	Lorrie S.	H&I Chair	Vacant
Treasurer Ad-Hoc	Bob L.	Audit Chair	Vacant
Regional Committee Member (RCM)	Kristy P.	Literature Chair	Hannah T.
Alternate RCM	Vacant	Literature Vice Chair	Vacant
		Activities Chair	LuAnn L.
		12 Step Unity Weekend Chair	Vacant
		BOD Rep.	Vacant
		Convention Rep.	Vacant

### **The following Trusted Servants were absent on December 3, 2016**

- ⊗ None

### **The following Subcommittee Chairs were absent**

- ⊗ LuAnn L., Activities Chair.

# Minutes for the Meeting Held December 3, 2016

## Roll Call of Area Groups/ Meetings

V=Voting H=Here/No Vote A=Absent (1,2,3)=Consecutive Meetings Missed

<b>PRESENT MEETINGS</b>	<b>NON ATTENDANCE</b>
Sunday Just for Today A-1	Sunday Night Get It Right
Monday Come and Get It V	Monday You Are Not Alone (Y.A.N.A.)
Monday Desire to Recover A-1	Wednesday United Freedom
Monday Night Miracles V	Wednesday We Care
Tuesday Clean and Serene V	Wednesday Recovery Through Fellowship
Tuesday Cochranon Cares V	Thursday New Freedom
Wednesday HOW Now Family Group A-1	Friday New Beginnings
Wednesday Living Clean A-2	Saturday Celebrating Recovery
Friday Recovery First A-1	Saturday New Visions
Saturday 12 & 12 V	

## Minutes of the meeting held on December 3, 2016

Meeting opened with the Serenity Prayer at 10:06 am by Katrina V, ASC Chair. The 12 Traditions were read by Brenda M. and 12 Concepts were read by Mark H. The minutes were accepted.

### The following new groups/ GSR's were welcomed

None

### Election of Trusted Servants/Subcommittee Chairs

None

### Trusted Servants/ Subcommittee Chair Reports

### Area Chair Report

No Report

### Area Vice Chair

Attended the H&I meeting. That committee is doing well. Also working at getting the 12 Step Unity Weekend Committee formed. It's coming together.

### Treasurer's Report

#### **CWPASCNA**

#### **Treasurer's Report**

**Presented at Meeting Jan 7, 2016**

**Opening Checkbook Balance**

**\$ 495.73**

#### **Income**

**Literature Orders**

**\$ 215.85**

**Donations**

**\$ 134.80**

# Minutes for the Meeting Held December 3, 2016

	<b>Total Deposit</b>	\$ 350.65
<b>Interim Balance</b>		\$ 846.38

			<b>Expenses</b>
<b>Check #</b>	2350	NAWS (lit)	\$ 279.23
	2351	Hagan	\$ 44.94
	2352	First Presbyterian Church	\$ 35.00
		Service Charge	\$ 3.00

	<b>Total Expenses</b>	\$ 362.17
<b>Closing Checkbook Balance</b>		\$ 484.21

## **Prudent Reserve Status Report**

<b>Lit Order/Amt Needed to Restore Escrow</b>	\$ 215.85
<b>H &amp; I Lit Order</b>	\$ 68.23
<b>Available Funds After Excrow Restore</b>	\$ 200.13

	<b>Required</b>	<b>Actual</b>
<b>Operating Expenses</b>	\$ 300.00	\$ 100.00
<b>Activities Reserve</b>	\$ 400.00	\$ 100.13
<b>Totals</b>	\$ 700.00	\$ 200.13

<b>Amount Below Prudent Reserve</b>	\$ (499.87)
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### Secretary's report

None

### RCM's report

None

### H&I Report

Folks, we are headed back into Freedom Center starting December 4<sup>th</sup>. We're picking up our old schedule of 1<sup>st</sup> and 3<sup>rd</sup> Sunday of every month at 7:00 pm. They are also interested in having us do a Christmas morning meeting say around 10. The subcommittee met December 2<sup>nd</sup>. The Stepping Stones panel coordinator was absent but all the meetings in the Crawford County Jail and Turning Point have

# Minutes for the Meeting Held December 3, 2016

been kept as of this month. And as always, we are in need of volunteers. Thanks for letting me serve,  
Hannah

## 12 Step Unity Weekend Chair Report

Vacant

## Literature Chair Report

All back orders have been filled. If you have not received yours yet, please see me. We have a new supply of Guiding Principles in. Everyone please make sure you are using an updated order form, at the very least, an order form that's been updated in the past two years or so. If you look on the back page, it'll let you know all orders have a flat 12% shipping rate. This is so area doesn't eat the shipping fee for the entire lit order. So, if you have one of the old order forms, either throw it out, or cross out the specialized shipping instructions and replace it with a big old 12%. Thanks for letting me serve, Hannah

## Activities Chair

Absent

## PI Chair

There was no report, but the Assistant Web Servant was instructed to gather all pamphlets and so on that was going to be mailed out but never was from the Web Servant.

## Audit

## P.O. Box Keys

ASC Chair – Katrina V.

Secretary – Lorrie S.

Break- 10:57am – 11:07am

Meeting reopened with the Serenity Prayer.

## Sharing Session-

Start- 11:07am

- ❖ An addict stated that Tom K. and John H. are keeping Thursday New Freedom open, but they really really need home group members!!! Stepping Stones only goes down to the meetings when they have an extra staff member to escort them and stay with them. Food services has nothing to do with the meetings, Talk to Administration. Would be nice if there was a way to quiet the noise in the cafeteria for hospital meetings,
- ❖ An addict reported that a fellow home group member is in the hospital, and unresponsive. Say a prayer!
- ❖ The body was also told that a long standing member of NA, Dave H., who moved away a few years back, has stage 4 cancer in multiple places in his body. Please pray for him, his family, and all who know and love him.

Sharing Session closed 11:25

## Old Business

None

## New Business

None

Group Reports: Were not read

Anything for the good of the order?

## **Minutes for the Meeting Held December 3, 2016**

Saturday 12 & 12 is the best meeting in the universe, says a home group member

Tuesday Clean & Serene has been really growing in attendance. They have 4 home group members now!!

The meeting was closed at 11:27 am with the “Ties that Bind”

Thank you for the opportunity to serve!

Lorrie S.